

WARRNAMBOOL & DISTRICT
COMMUNITY HOSPICE

ANNUAL REPORT

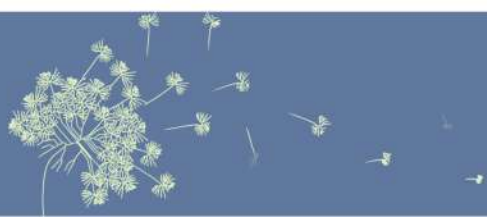
2023/24



WARRNAMBOOL & DISTRICT COMMUNITY
HOSPICE

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Introduction

Warrnambool & District Community Hospice was formed in 2010 by a group of palliative care specialists and local people concerned by the number of people unnecessarily spending their final days in hospital and aged care. They identified a lack of social support as the key barrier to people dying well in their own home, and set about designing a free community service that would support informal care networks and fill gaps in local services.

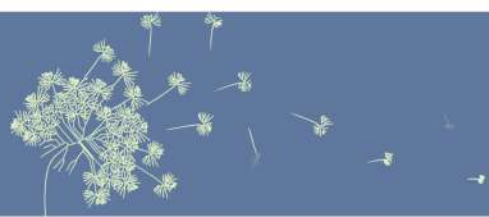
When Hospice in the Home was launched in 2015, it gained attention from around the country for its innovative use of a volunteer workforce and flexible model of care. Today, the service is well established and working closely with local health and community services to support the provision of end-of-life care at home, and achieve our vision for a caring and compassionate community that facilitates the choice to die in the comfort of home.

Warrnambool & District Community Hospice Inc. is an incorporated association and charity registered with the Australian Charities and Not for Profits Commission. The organisation is endorsed as a Deductible Gift Recipient (DGR) and Public Benevolent Institution (PBI) with tax exempt status.

This Annual Report presents a wonderful opportunity to share our achievements with the community and acknowledge the valued contributions of volunteers, staff, Committee members, financial supporters and advocates for our work.

Acknowledgement of Country

In the spirit of reconciliation Warrnambool & District Community Hospice acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea, and community. We pay our respect to their elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.



Our Vision

Our vision is for a caring and compassionate community that facilitates the choice to die in the comfort of home.

Our Mission

Our Mission is to support the provision of end-of-life care at home.

Our Values

Compassion: We act with genuine warmth, understanding and empathy when listening, and responding to the needs of people.

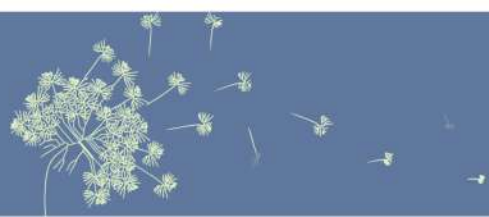
Care: We have a person-centred approach to supporting the wellbeing of our clients, carers, and the workforce who supports them.

Community: We recognise that it takes a village to create opportunities for people to live and die well.

Choice: We believe people should have care options and be able to decide how and where they spend their final days.



Memorial Tree for past Hospice Clients



Our People

Patron

Eric Fairbank

Founder

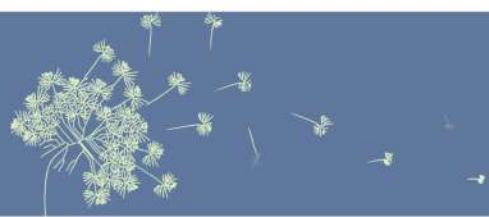
Deidre Bidmade

Committee of Management

Warrnambool & District Community Hospice is governed by a volunteer Committee of Management comprising of 9 members who meet 11 times per year to ensure the organisation fulfills its mission, vision, values, and responsibilities to the community it serves. In addition to governance responsibilities (including strategic direction, financial management and compliance), the Committee oversees the Manager's role and provide support as required.

Jeanette Miller	President
Brian Dillon	Vice President
Helen Bacon	Treasurer
David Mathison	Secretary
Lucia Butler	General Member
Wendy Currington	General Member
Shirley Harlock	General Member
Denis O'Brien*	General Member
Mick White	General Member

* Denis O'Brien resigned from the Committee of Management in January 2024.



Our People

Staff

Warrnambool & District Community Hospice operates with the small team of part-time staff responsible for day-to-day operations, including service provision and management of the large volunteer workforce.

Emmalee Bell	Manager
Ann Body	Support Coordinator
Carolyn Malseed	Support Coordinator
Sue Baulch	Administration Assistant

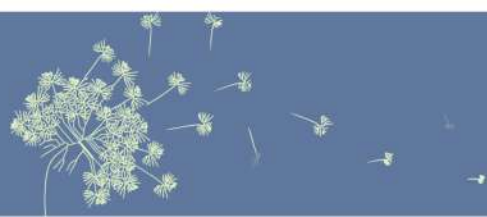
In October 2023, we were delighted to appoint Sue Baulch to fill the Administration Assistant position. Sue has been a valuable addition to the team, using her experience and organisational skills to support the staff and the work of the organisation.

Sadly, we also said goodbye to our Support Coordinator, Leeona van Duynhoven, who has moved away from Warrnambool. Leeona has been a wonderful support to our clients, caregivers and volunteers and we wish to thank her for her hard work and dedication throughout the three years she was in the role.

Leeona's departure paved the way for Carolyn Malseed to join Ann Body as the second Support Coordinator. She has been a welcome addition to the team bringing a wealth of experience from over two-decades working with volunteers at Portland District Health.



Pictured from Left: Hospice Staff - Leeona, Emmalee, Sue, Ann and Carolyn



Our People

Volunteers

Warrnambool & District Community Hospice is fortunate to be powered by a committed and active volunteer workforce. The volunteers listed below gifted their time and were actively involved in the work and life of Hospice in 2023/24.

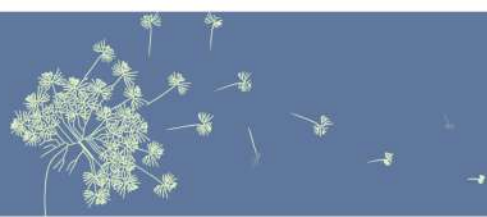
Alison Ridley
Ann Yates
Angela Aerth
Anne Maree McMahon
Barbara O'Neill
Benjamin Rowland
Brian Dillon
Carole Howlett
Catherine Jeffers
Christine Moloney
David Mathison
Deidre Bidmade
Denis O'Brien
Dennis Daley
Dianne Cameron
Dot Taylor
Elaine Schultz
Eli Weatherly
Eric Fairbank
Fred Chatfield
Glen Riddle
Greg Birtles
Heather Heath
Helen Bacon
Helen Browne
Helen Dunn
Isobel Siebel
Janet Pelgrim
Jeanette Daley
Jeanette Miller
Jeanette Nelson
Judi Oakes

Julie Giblin
June Swan
Karen Guyett
Keri Maddern
Kerri Ryder
Kerrie Marney
Kerry James
Kylie Lecke
Laurel Nowacki
Leanne Cumming
Leanne McElgunn
Lew Officer
Lil Hedditch
Lorraine Blake-Hoey
Lu Butler
Lyn Chambers
Lynn McDonald
Maree Hislop
Margaret Kenna
Marie Deans
Martina Healey
Maureen Lane

Merran Koren
Mick White
Michael McMahon
Mimie Crook
Ondrea Middleton
Pam Wines
Pauline Butler
Peg Davies
Rae Hussey
Ros Hayman
Rosemary Lane
Sandra Mugavin
Sandy Westley
Sharon Crow
Shirley Harlock
Simone Favelle
Suzy Millard
Tony Grace
Tracey Shawyer
Wendy Beveridge
Wendy Currington
Wendy Robb



Our volunteers celebrating National Volunteer Week in May 2024



President's Report

Jeanette Miller

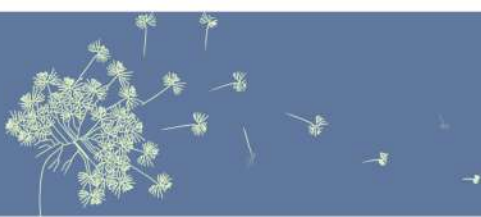


Over the past financial year, the Committee of Management has been focused on the implementation of our 2023-2026 Strategic Plan and ensuring the future sustainability of Warrnambool & District Community Hospice, while maintaining a strong commitment to good governance.

It has been a pleasure to take on the role of President with the support of our extremely dedicated staff, volunteers and Committee of Management, and in particular our past President, Brian Dillon, who has stayed on in the Vice President role to assist me.

After serving seven years on the Committee, including five years as President, Brian has decided not to seek re-election to the Committee of Management. While Brian will remain involved as a Hospice in the Home volunteer, we offer a heartfelt thanks to him for his leadership and valuable contribution to advancing the growth of Warrnambool & District Community Hospice.

**Jeanette Miller - President,
Warrnambool & District Community
Hospice Committee of Management**



Manager's Report

Emmalee Bell



As Manager of Warrnambool & District Community Hospice, I am reminded every day of the incredible power of compassion and community.

From my privileged position, I get to see lives and experiences transformed by the contribution of our volunteers, the commitment of our staff and the generosity of our supporters. Thank you to all of you - we could not have achieved the outcomes in this report without you.

The 2023/24 Annual Report is a wonderful opportunity to provide the wider community with insight into the impact Warrnambool & District Community Hospice is making in the lives of people navigating a life-limiting condition, or caring for someone who is.

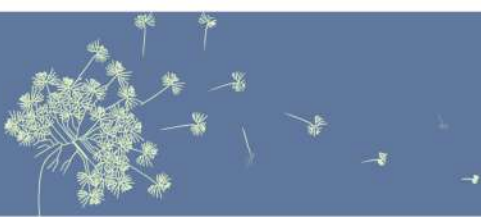
Over the last year, I have been working with the staff and Committee of Management to implement the Strategic Plan and develop an accompanying Business Plan which will act as a roadmap to the achievement of strategic objectives.

I have also been focused on activities that connect us to the community and grow the profile of Warrnambool & District Community Hospice, so that ultimately more people can benefit from the services and support provided by our organisation.

I would like to take this opportunity to acknowledge the dedication of the team I am fortunate to work with. They do such a wonderful job supporting our clients, their caregivers and our volunteers. We are also fortunate to have a Committee of Management with a hands-on approach to governance who are invested in the work we do.

Whether you skim over this report, or read it all the way through, I hope you can appreciate, as I do, the special people at the heart of our very special organisation.

**Emmalee Bell - Manager,
Warrnambool & District Community
Hospice**



Hospice in the Home

Service Overview

Hospice in the Home is a free community service supporting the provision of end-of-life care at home in Warrnambool and surrounding areas within the Moyne and Corangamite Shires. It is an innovative model, where specially trained volunteers provide in-home support to people with a terminal or life-limiting illness, and their unpaid care givers.

Hospice in the Home complements the clinical care provided by the Community Palliative Care team at South West Healthcare. It also fills gaps in local healthcare and community services to ensure people who are dying, and their families, are able to live as well as possible, for as long as possible.

The service is designed to be flexible and responsive to the needs of care givers and recipients, and provide adequate social support to prevent carer burnout and unnecessary admissions to hospital and aged care.

Hospice in the Home is funded through the generosity of the community, and multi-year grants provided by the Department of Families Fairness and Housing, through the Support for Carers and Additional Respite programs.



Families,
Fairness
and Housing

2023/24 ACHIEVEMENTS



66 local people with a life limiting condition were supported to remain at home



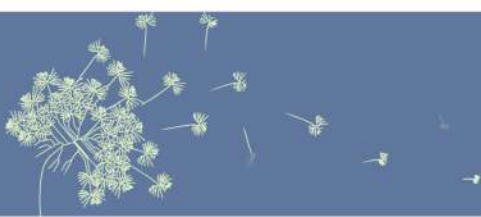
85 local carers received respite and support



Hospice in the Home was powered by **2** part-time staff and **51** trained volunteers



A total of **1817** hours of respite and support were provided by staff and volunteers



Hospice in the Home

Service Impact

In the 2023/24 Financial Year, Warrnambool & District Community Hospice assisted 66 people seeking end-of-life care at home (6% more than in 2022/23). We also supported 85 of their family members, friends in the challenging role of Carer.

Our volunteers provided a total of 1431 hours of support in the home and community. The total number of hours was less than the 1805 previous year, most likely due to an increase in late referrals, and a number of people receiving support over weeks, rather than months. Encouraging earlier referrals is a key issue we are addressing.

The assistance provided through Hospice in the Home was tailored to the specific needs of each client and their family/carers and included supports such as.

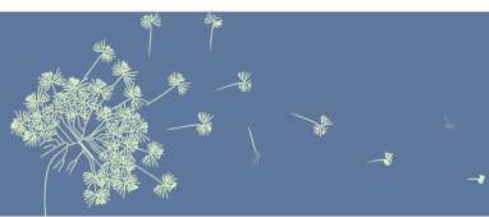
- Respite for the primary carers to maintain their own wellbeing and responsibilities.
- Practical in-home support with hygiene, meals and daily household activities.
- Companionship and socialisation for the care recipient.
- Transport to shops, medical appointments and activities.
- Visits to clients in hospital or aged care.

An additional 386 hours of support was provided to primary carers by our staff as part of the referral process, rostering of volunteer support and follow up post-bereavement.

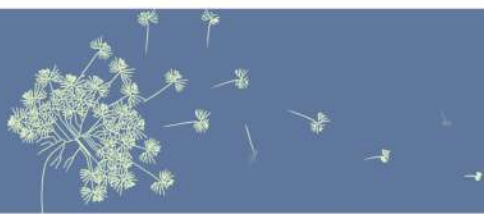
After reaching a record high in 2022/23, the rate of people dying at home while receiving support through Hospice in the Home, dropped from 65% to 38%. This is partly to do with the increase in late referrals, which is also reflected in the large number of cases where the client died after assessment but before in-home support could commence.

It is important to note however, that statistics don't capture the quality or quantity of time our clients were able to have at home prior to being admitted to hospital or aged care, often out of necessity or by their own choice.

Information captured through our evaluation process would suggest that Hospice in the Home recipients and their caregivers receive significant benefit from accessing the program, even when an inpatient admission is the outcome.



Hospice in the Home



Hospice in the Home

Cuppa Club

Our monthly Cuppa Club is a valuable way to stay connected with the carers of deceased clients and support them in their grief and bereavement. This year, after feedback from participants, we extended membership to include carers of people currently receiving Hospice in the Home. The informal get-together at Hospice House is hosted by volunteers and attended by around 6-8 people each month who provide peer support to each other.

In October 2023 we were fortunate to secure a \$300 grant from Carers Victoria to host an event in Carers Week from the 15th to the 21st of October, 2023. Past and present carers were invited to afternoon tea at the Beach Kiosk in Warrnambool with staff members Leeona and Ann. Nine of our hardworking carers shared a relaxing afternoon tea, while the carers who could not make it received \$10 coffee vouchers.

We wish to thank Hospice volunteers Heather Heath and Lorraine Blake-Hoey for hosting the Cuppa Club and providing valuable support to people experiencing grief and disconnection from their usual social networks.

Service Feedback

Formal and informal feedback received from both clients and carers continues to be very positive. Hospice in the Home participants greatly value the support they receive from volunteers. They report that it helps relieve the practical and emotional burdens associated with caregiving, and it significantly contributes to preventing or delaying admission to in-patient care.

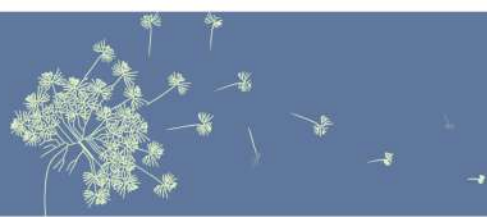
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The hospice volunteers made an enormous positive difference in all of our lives. Mum was coping but also really struggling with the vague, uncertain experience of dad's slow (and then fast and then slow) decline.

The volunteers came over and talked with mum. And us. They provided the kind of social, relatable, normal (and normalizing) support that people should always have.

After dad died I spoke to (Support Coordinator) Ann on the phone for a LONG time. I described what happened and she really understood what I was going through. I am profoundly grateful for that talk.

“



Barry's Story

A Daughter's Perspective

By Jenny Lukeis

Ten years ago, my darling Dad, Barry Brown, was diagnosed with Alzheimer's disease. Then on Mother's Day last year, came the news that he also had terminal pancreatic cancer. This diagnosis meant that my 80-year old Mum, Mary, who had been Dad's full-time carer for a long time, faced another challenging layer to her already huge caring role.

Dad relied on Mum for everything, not wanting her out of his sight. My sister, brother and myself tried to give Mum time out from caring for Dad, but found it hard with our jobs and visits limited to after work and weekends. We are so fortunate to have had Warrnambool & District Hospice and their Hospice in the Home program come to our rescue!

We were allocated a wonderful volunteer, Fred Chatfield who would take Dad out for adventures in the Hospice car, giving Mum time to herself to read a book, go for a drive on her own or get her hair cut. Seeing Fred would always put a smile on Dad's face. Having someone such as Fred willing to travel from Warrnambool to Camperdown to support our family and spend time with Dad is something we will never forget.

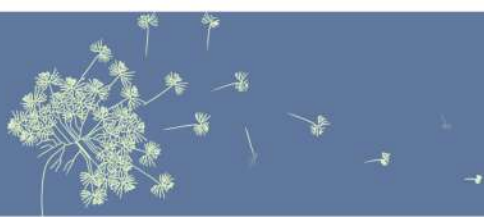
We also really appreciated the Hospice Support Coordinator, Ann Body, who would check in on Mum with regular phone calls and offer her support.

Dad passed away on November 7th last year (6 months to the date of his diagnosis) after an illness and short stay in hospital. Since then, we have run into Fred several times and talked about his time with Dad. It is lovely to be reminded of Dad and know that he is not forgotten.

My family are all very grateful to Warrnambool and District Community Hospice for sharing Fred with us during my Dad's illness last year, and for the support we received to keep Dad at home where he was comfortable and happy.



Mary & Barry Brown



Barry's Story

A Volunteer's Perspective By Fred Chatfield

When I was first asked to visit Barry Brown from Camperdown, I was advised that his dementia might make him uncomfortable with an unknown man. But at my first visit with him, we just seemed to click. This was much appreciated by his doting wife, Mary, who was then comfortable to leave us alone, while she had some respite and time to herself.

Barry and I would enjoy going out for lunch together at the Lake Purrumbete Café or Cobden Golf Club and taking the long way home. Spending time with Barry, I learnt about Slim Whitman music and his family's close association with footballer Adam Goodes and his family.

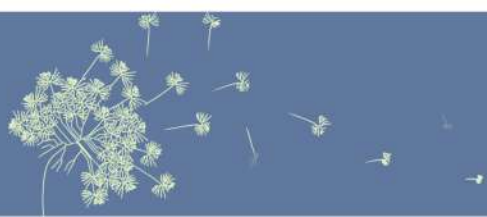
We loved to banter about his barracking for Richmond, even though he used to play music at every Geelong home game as a child. He claimed the Cats were no good and I would bite back, as every Geelong supporter would.

I was shocked when Barry died after only a few months of knowing him, and sad that we didn't get more time together. It was a great privilege for me to have helped a very nice family in a tough emotional time, and to be so appreciated by them.

Thanks Barry (aka The Clown) Brown and family, and thanks to Hospice for the opportunity to do something so meaningful and important in our community.



Fred Chatfield with Jenny Lukeis and daughter Zara



Our Volunteers

At Warrnambool & District Community Hospice we are exceptionally grateful for the compassionate volunteers who are the heart and soul of our organisation.

Volunteers support the organisation in one, or multiple of the following categories:

Hospice in the Home Volunteer - providing in-home support

Committee Member - an elected volunteer on the the Committee of Management

Support Volunteer - involved in activities that support the operation of Hospice including training, Cuppa Club, fundraising, promotion and administration

In 2023/24 there were a total of 97 volunteers registered with Warrnambool & District Community Hospice, including 77 active volunteers and 20 volunteers taking temporary leave from volunteering.

We reluctantly farewelled 12 volunteers during the year who permanently retired or resigned. In many cases this was due to work, family, relocation, travel plans or other caregiving commitments.

77

Active Volunteers
worked in 2023/24

51

Hospice in the Home Volunteers

5

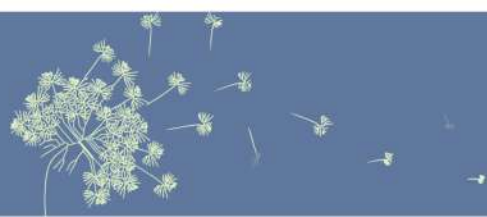
Volunteers Trainees
(who had not yet worked a shift in 2023/24)

11

Committee Members
(6 who are also Hospice in the Home Volunteers)

21

Support Volunteers
(5 who are also Hospice in the Home Volunteers)



Our Volunteers

Our volunteers' dedication to the job goes well beyond the provision of in-home support. Last financial year our volunteers contributed an additional 4188 hours through activities that support their volunteering role and the operation of Warrnambool & District Community Hospice.

This time included:

- Volunteer and Committee meetings
- Education and training sessions
- Self-care and social activities
- Fundraising and promotion
- Administration support
- Office cleaning and maintenance.



Volunteers Ben and Shirley tidying up the garage at the Hospice House working bee



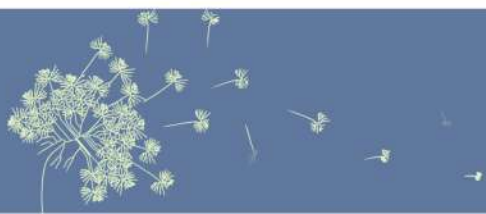
Volunteer Elaine in the Hospice Car



Volunteers at our weekly exercise class



Volunteers enjoying a cuppa at Hospice House



Volunteering Highlights

Volunteer Education & Engagement

Warrnambool & District Community Hospice is committed to providing education and engagement opportunities that enhance knowledge, confidence and skills of our volunteers and contribute to a positive and fulfilling volunteer experience.

In 2023/24, our Volunteer Education & Engagement Program was funded with a FRRR Strengthening Rural Communities Grant and Wannon Water Ripple Effect Grant. We thank both organisations for their assistance in providing our volunteers with valuable educational opportunities, particularly the workshops provided by acclaimed, Philip Island-based, Counsellor and Group Facilitator, Linda Wilson.



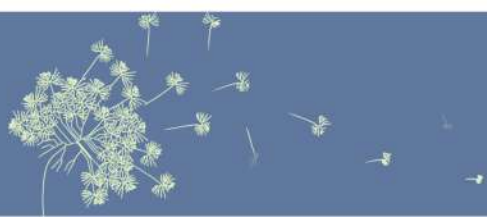
Learning about managing stress from Linda Wilson and colleague, Evie.

In March 2024, Linda Wilson brought her Accidental Counsellor Workshop to Warrnambool for a second year, and also ran a full-day session on Managing Stress & Building Resilience.

There were 13 people who participated in an Accidental Counsellor Workshop, and acquired techniques, tools, and strategies to successfully support people who are distressed, upset or requiring emotional support, within the context of professional boundaries.

A further 16 people participated in the Managing Stress workshop, which helped them to recognise and be mindful of their own stress levels and understand how stress physically affects the brain chemistry and function. They also took away practical ideas and techniques to assist in the management of stress in their lives, and volunteering role with Hospice.

Volunteers also participated in a visit to the Colac Hospice, Anam Cara House, a practical skills update session at Hospice House, tour of the new Hycel Technology Hub, and online training sessions offered through Palliative Care Victoria, Justice Connect and Our Community.



Volunteering Highlights

Volunteer Meetings

Monthly volunteer meetings at the Wannon Function Centre provided lots of opportunities for education and socialisation. Guest presenters included:

- Helen Browne, Hospice Volunteer and retired Lawyer - End-of-Life legal matters
- Jenny Lukeis, South West Healthcare - Infection prevention
- Ann Adams, Warrnambool Rotary Club - Churchill Fellowship
- Sandi Elliot & Jane Shepherd, Mt Gambier In-Home Hospice – service establishment update
- Grant Howland, Beyond Bank - Avoiding scams
- Cheryl Vanderkaay, Barwon Health - Carer Support & Carer Gateway
- Julianne Clifford, Crystal Lee Foundation – Foundation services
- Vikki Hoy, South West Health Care - Community Palliative Care & Voluntary Assisted Dying



Vikki Hoy presenting at a Volunteer Meeting

Social Gatherings

Between the hard work, and learning opportunities, we made sure our volunteers still had time for fun and socialising. Social get-togethers included:

- Weekly coffee and chat after Wednesday volunteer exercise class.
- Christmas Afternoon Tea at the Beach Kiosk in December 2023
- Volunteer Dinner Meeting at the Allansford Hotel in January 2024
- Morning Tea to farewell, Support Coordinator, Leeona in February.
- Volunteers Week Dinner at the Allansford Hotel in May 2024.

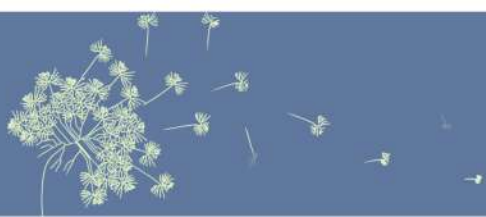
A big thankyou to the Allansford Hotel who provided free drinks for our volunteers as a sign of appreciation.



Volunteers, Laurel, Sandy and Pam at Christmas Afternoon Tea.



Leeona's Farewell Afternoon Tea



Volunteering Training

Our volunteer recruitment and training in 2024 was funded by generous support from the Rotary Club of Warrnambool & the East Warrnambool Football & Netball Club. These clubs have committed a total of \$15,000 per year over the next three years to ensure we can continue to attract, train and induct the volunteers that our Hospice in the Home service relies upon, and provide them with the skills to support the provision of end-of-life care at home. We thank them for their contribution and commitment to supporting their local community.

Recruitment commenced in late 2023 for the training program over four weeks in February and March, 2024. There were 12 new volunteers who completed the 24 hours of training and graduated at the Volunteer Meeting in March. Eight of these volunteers have since commenced active support with Hospice clients and carers.

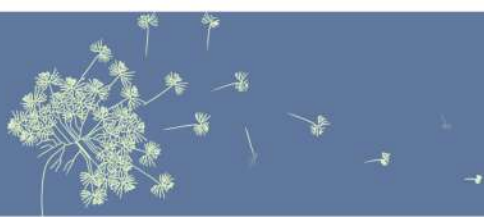
Formal evaluation and informal feedback on the training course continued to be positive, with new volunteers feeling well- prepared and informed to commence in-home service.

We would like to acknowledge and thank the volunteers who trained our new recruits, Dr Eric Fairbank, Felicity Barker, Isobel Siebel, Pam Wines, and Sandy Westley.

We would also like to thank the Gardiner Dairy Foundation for their support which allowed us to host training at our headquarters, Hospice House, for the first time. The grant they provided through the Foundation for Rural and Regional Renewal enabled us to purchase a computer, data projector, whiteboard and accessories, which we are also using to take our volunteer recruitment, and community engagement sessions on the road, and into dairy farming communities in our service area.



Former Support Coordinator, Leeona welcoming new volunteers on the first day of training



Community Engagement

A major barrier to people dying well in their own homes is a lack of discussion and planning around end-of-life choices, and knowledge of the services available. As part of our commitment to support the provision of end-of-life care at home Warrnambool and District Community Hospice has pursued the following opportunities to engage with the community and promote our services.

Community Presentations

Staff, Volunteers and Committee of Management members gave a total of 14 presentations in 2023/24 to local service and sporting clubs, community groups and businesses about Hospice and the services it offers (including three outside of Warrnambool). The talks are a key component of our community engagement strategy that contribute to Hospice in the Home referrals, and the success of community fundraising efforts. We also provided three volunteering information sessions in Warrnambool & Camperdown.

Expos & Promotional Stands

Warrnambool & District Community Hospice has promoted and exhibited in a variety of expos including the Health Support Expo hosted by Warrnambool Combined Health Support Network; the South West Region Carer Connect Support Services Expo and the South West Volunteer Expo hosted by Warrnambool City Council.

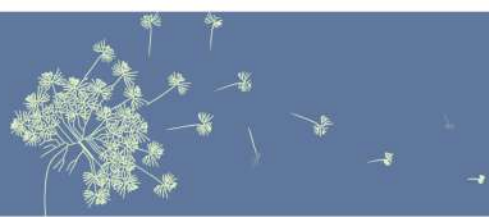
We also held information and promotion sessions in Warrnambool Target Complex, Warrnambool Library and in Port Fairy.



Support Coordinator, Ann with Volunteer Peg at the Carer Connect Expo in Gateway Plaza



Former Support Coordinator, Leeona with Volunteer, Pauline at the Volunteer Connect Expo



Community Engagement

End of Life Preparation Workshops

Over 100 community members attended one of the 9 End of Life Preparation workshops at the Archie Graham Centre or additional workshops at Gillin Park, Anchor Point and Port Fairy Community House. We are very grateful to our Patron, Dr Eric Fairbank and committee member Lu Butler, for hosting the workshops and sharing their expertise for the benefit of the wider community.

Publicity

Hospice was featured several times throughout the year in the Warrnambool Standard, Warrnambool Weekly, Fitz Media Local News, and interviews on 3YB and 3WAY FM. Interviews focused on Volunteer Week, Palliative Care Week and Hospice events.

Social Media

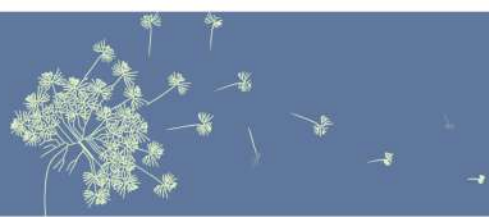
Through regular social media engagement Hospice's social media following has grown over the last financial year from 105 to 137 followers on Instagram and from 790 to 860 followers on Facebook. The audience on Facebook is 88% women mostly aged 45+, with posts reaching a total of 21,217 people in 2023/24.

The Manual for Living & Dying in Style

As a service to the community, we publish "The Manual for Living & Dying in Style", written by our Patron Dr Eric Fairbank. It is an easy to read guide to ensuring our final wishes are met, and the people we love are taken care of. The book is provided free of charge to Hospice in the Home clients, participants in the End of Life Preparation Workshop and members of the community through aged care and retirement facilities in Warrnambool and surrounding areas. Copies are also available to purchase for \$5 at the Archie Graham Centre and various community events and expos.



A social media post.



Our Networks

Community Palliative Care

We work very closely with the Community Palliative Care team from Southwest Healthcare to provide coordinated support for people receiving palliative care at home, and their care givers. Our Support Coordinators are in weekly contact with Vikki Hoy, CPC Manager (acting) and Julie Evans, SWH Coordinator of Volunteers.

Palliative Care Victoria - Managers of Volunteers

This network meets monthly via Zoom to support Managers of volunteers and discuss information related to the successful recruiting, training, retention and recognition of palliative care volunteers. They also provide access to regular training sessions for Managers of Volunteers to ensure they have current information and knowledge of palliative care best practice.

South-West Volunteer Network

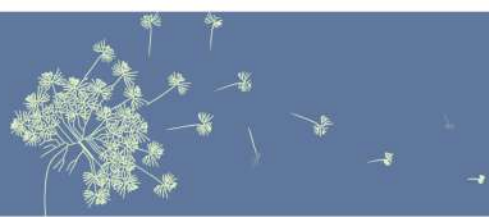
This group convened by the Warrnambool City Council and is a great way of information sharing as well as hearing from guest speakers. Meetings are held bi-monthly.

Leaders of Health Volunteer Engagement (LOHVE) Network

The LOHVE Network – meets monthly online and is a state-wide network for Managers of volunteers primarily from health services. It generously shares service information, research and suggestions for the successful delivery of volunteer services.

SWH Community Palliative Care Community of Practice

Representatives from the Community Palliative Care team from Southwest Healthcare, along with other local palliative care providers and stakeholders, meet quarterly to discuss and update any issues related to palliative care in the southwest region.



Financial Report

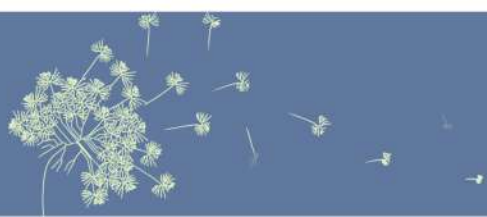
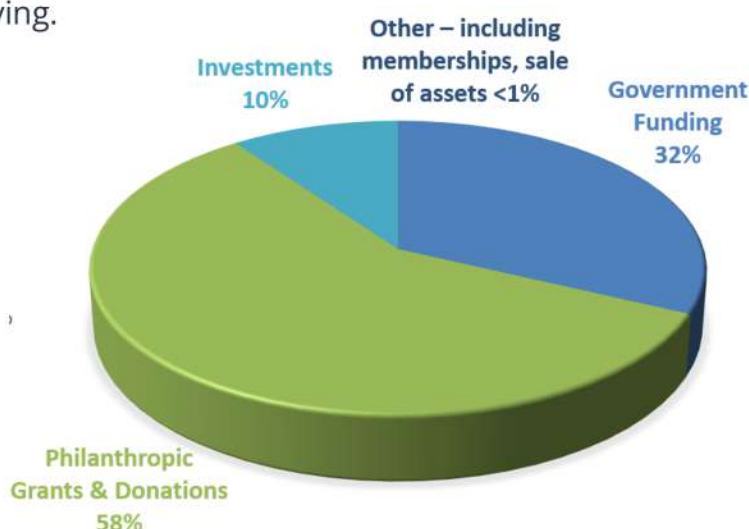
Income

As an organisation providing a free community service without recurrent government funding, Warrnambool & District Community Hospice must rely on a combination of government grants, philanthropic support and community fundraising to fund our operations.

We have been fortunate in recent years to secure multi-year support from the Victorian Government through the Department of Families Fairness & Housing' Support for Carers program. In 2023/24 we received a total of \$126,502 – including the second instalment of a four-year Support for Carers grant and the first instalment of a two-year commitment from the Additional Respite program.

Multi-year commitments from several local foundations and community groups have also made a significant contribution to the organisation's financial viability. We are extremely grateful to the Gwen and Edna Jones Foundation, the Ray & Joyce Uebergang Foundation, the Rotary Club of Warrnambool & the East Warrnambool Football and Netball Club for their multi-year investments in our community service and to the other foundations, community groups, businesses and individuals who have generously donated to Warrnambool & District Community Hospice. Please see page 30 for a full list of acknowledgements.

Thanks to strong support from the community, we have been able to achieve a net profit in 2023/24 of \$96,506 and grow cash reserves to \$1,032,030. This provides us with confidence that the organisation could, in the short term, withstand a loss or reduction in government support, or the impact of economic pressures on philanthropic giving.

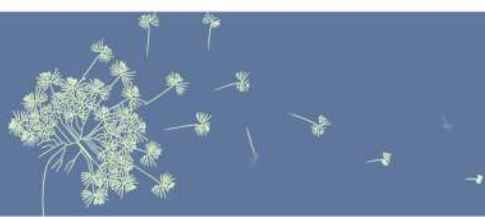
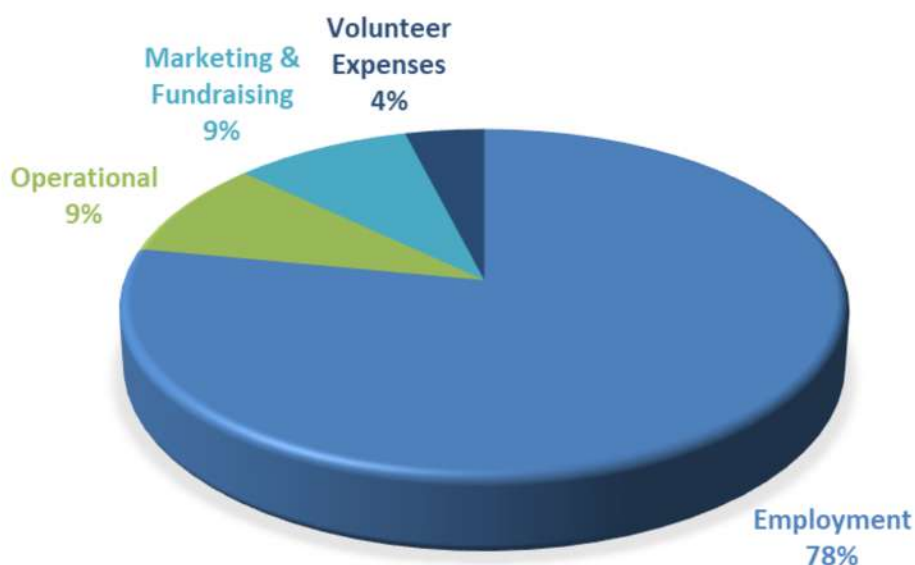


Financial Report

Expenses

Warrnambool & District Community Hospice continues to be very mindful of its spending and focused on maximising the impact of the donated and granted funds it receives.

In 2023/24 78% of expenses were related to the employment of our staff, including wages, Superannuation, Workcover, professional development and leave liability. We feel that this level of expenditure is vital to maintain a high-performing paid workforce, with the skills and experience to effectively leverage a large volunteer workforce and maintain a high-quality service of value to the community.



Fundraising Report

Warrnambool & District Community Hospice was built upon the generosity of the community and the willingness of local people, businesses, and community groups to support our work. We take this opportunity to thank everyone who has supported us over the last year and contributed to the achievements outlined in this report. Our fundraising activities are not just about donations, they are also important avenues to build the profile of our organisation and connect with people who need our support.

Hospice Benefit Dinner & Auction

Supporters of Warrnambool & District Community Hospice, new and old, came together on the 19th of October for the Hospice Benefit Dinner & Auction. They enjoyed a night of good food and entertainment, with the highlight being an interview and race tips from Melbourne Cup winning horse trainer, Ciaron Maher.

Thanks to the generosity of those who attended, and the support of local business who donated items for the auction and raffle, the event raised just over \$19,000 for Hospice in the Home.

We wish to thank everyone who contributed to the success of this fundraising event, particularly the businesses listed on page 32 who donated goods and services to the auction and raffle. It was heartwarming to receive so much support from the community and know what a difference it will make to local people giving and receiving end-of-life care at home.



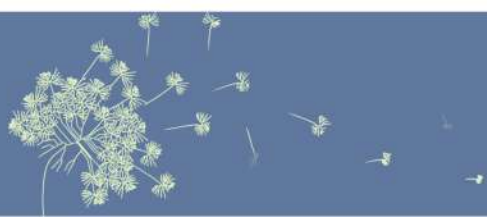
Event organiser Wendy Currington with Ciaron Maher



Di Sullivan with daughters Tiffany Ludeman and Georgia Fleming



Guests packing out the Matilda Room



Fundraising Report

Tour de Cure

In March 2024 Warrnambool & District Community Hospice received national television exposure along with a \$10,000 donation from Tour de Cure when the charity cycle ride stopped off in Warrnambool on their way from Hobart to Adelaide. Our staff and volunteers were at the Warrnambool Breakwater before dawn, on a particularly cold morning, to participate in several live crosses on the Channel Seven Sunrise program with sports presenter Mark Baretta and the Tour de Cure participants.

We are very grateful to Tour de Cure for the much-needed financial support, and contribution to building the profile of Warrnambool & District Community Hospice. The national attention and coverage from local media outlets helped connect us with people needing our support and likely contributed to the spike in enquires from community members looking to access Hospice in the Home.



Hospice staff receiving their donation from Tour de Cure riders and crew



Filming for Sunrise with Host, and Tour de Cure rider, Mark Baretta



Committed Hospice staff and volunteers at the Sunrise broadcast pre-dawn



Hospice staff, volunteers and supporters with participants riding in the Tour de Cure



Fundraising Report

Fundraising Activities & Events

We are extremely grateful to the community groups and organisations who provided opportunities for Warrnambool & District Community Hospice to raise funds while also promoting our free community services.

In July 2023, local theatre groups Warrnambool Theatre Company and Holiday Actors provided us with the opportunity to be the charity partner for their combined production of The Wizard of Oz at the Lighthouse Theatre in Warrnambool. We thank both companies for the chance to promote Hospice in the Home to their audience and raise \$480 through a tin rattle in the foyer prior to each performance.

For the second year, the Dennington Community Association directed gold coin donations collected on the gate at their popular Carols by the Merri event to Hospice. They also invited a group of our volunteers to perform the "Rudolph Hokey Pokey" and raised \$1350.

We were thrilled to be selected by the Warrnambool Racing Club as their Community Race Day Partner for 2024 as part of the JUMP Charity Partner Initiative. Thanks to Warrnambool Racing Club and our volunteer "tin rattlers" \$4751 was raised at the Community Race Day on the 12th of March 2024.

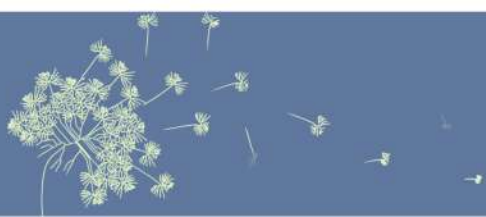
Our volunteers also rattled tins on the gate at the Warrnambool Greyhound Racing Club's 2024 Warrnambool Cup in May. We collected \$1192 in donations and wish to thank the Warrnambool Greyhound Racing Club for their ongoing support.

Thanks to the Rotary Club of Warrnambool Central, we raised \$1000 selling tickets for their Golden Community Raffle. If that was not exciting enough, it was even more exciting that someone within our Hospice community won first prize.

There were also several groups including Warrnambool Golf Club and Warrnambool Lions Club who ran their own events with the proceeds being donated to Hospice. These events not only raised money for Hospice, they also provided valuable opportunities to spread the word about our impact.



Volunteers, Lu, Fred, Mimie and Heather collecting donations at the Warrnambool Greyhound Racing



Fundraising Report

Grants

Warrnambool & District Community Hospice is very fortunate to be well-supported by local trusts and foundations. We gratefully acknowledge the contributions received in 2023/24 from the AL Lane Foundation, Don Roberts Foundation, The Vedmore Foundation, and from the Ray & Joyce Uebergang Foundation and the Gwen and Edna Jones Foundation, who both provided the second \$20,000 instalment as part of a three-year commitment to support Hospice in the Home.

Grants also contributed to the following key projects in 2023/24:

Volunteer Training

The new volunteer training program in 2023/24 was funded by the Rotary Club of Warrnambool and East Warrnambool Football & Netball Club who provided the second of three instalments of \$10,000 and \$5,000 respectively.

Volunteer Education & Engagement

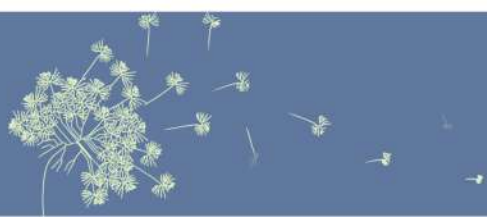
Wannon Water, through their Ripple Effect Grant program and the FRRR through Strengthening Rural Communities, contributed a total of \$7,400 to provide our volunteers with education and engagement opportunities. We are grateful to have been able to invest in our volunteers, and show them how much we value them, while also building skills and knowledge that contribute to the quality of service offered to people in our community giving and receiving end-of-life care at home.



Anne Adams and Tony Austin from Warrnambool Rotary Club with our graduating volunteers, Support Coordinator, Ann and Manager, Emmalee



Volunteers at the Managing Stress Workshop



Fundraising Report

Grants

Hospice in the Home

The Peter's Project Foundation awarded a \$10,000 grant towards the operation of Hospice in the Home (paid in 2022/23 for the 2023/24 financial year). The grant forms part of the Peter's Project Foundation's ongoing commitment to the availability of cancer care services in South West Victoria. We are very grateful for the support of Peter's Project who, like Hospice, value maintaining connections to home and community.

After Hours Phone Service

The Uniting Church Distribution Fund generously granted a further \$5,397 (after gifting \$4,827 the previous year) to continue funding our Hospice in the Home After Hours Phone Service in 2023/24. The grant covers the cost of on-call allowances paid to our Support Coordinators so that they are available to be contacted on weekends and public holidays. This essential service ensures our volunteers, clients, and their carers are well supported when giving and receiving care out of business hours.

Audio Visual & Meeting Equipment

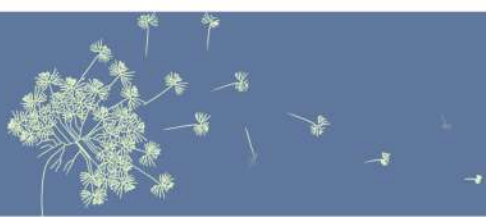
The Gardiner Dairy Foundation, through the FRRR provided a grant of \$4,855 for the purchase of a portable data projector, screen, laptop and whiteboard. This gives us greater flexibility in where we can deliver community education and volunteer training sessions, as well as improve the functionality of Hospice House as a meeting and training space.



New volunteers being trained at Hospice House by Dr Eric Fairbank

We also received the following grant payments for projects in 2023/24 including:

- \$3000 from the South West Community Foundation for volunteer first aid training
- \$5000 from the Ray Ahearn Charitable Trust for development of a new website



Fundraising Report

Business Support

Our new annual giving program, Hospice Heroes was launched in early 2023 providing local business with an opportunity to support the work of Warrnambool & District Community Hospice and be recognised for their involvement. A total of 19 businesses had joined the program as at the 30th of June 2024 (including 2 anonymous businesses). We wish to thank our Gold Level Hospice Heroes - Australian Skin Face Body, Battery World Warrnambool, Boolistic, Choices Flooring Warrnambool, GRIT Legal, Hammonds Paints Contracting, Maddens Lawyers, Penry Routson, Silvan Ridge Foundation, and our Silver Level Hospice Heroes - Dynamic Lighting, Go Vita, Hairhouse Warrnambool, Materia Bros, Soulsby & Struth Pharmacy, Swayn and McCabe, Taylors Surfodesty and Warrnambool Main Beach Kiosk.

We would also like to thank the local businesses listed on page 31 that provided donations, in-kind support or hosted donation boxes.

Container Deposit Scheme

Registration as a charity with the Victorian Container Deposit Scheme in November 2023 saw \$258 raised from people electing Hospice to receive the proceeds from their container refunds.

Annual Appeal

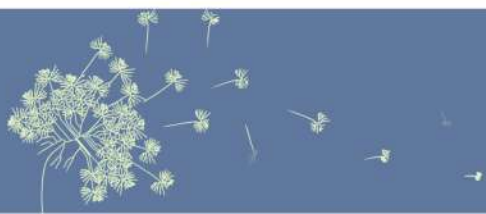
The 2024 Annual Appeal raised funds to support our infection prevention measures and help stop the spread of COVID-19, Influenza and other infectious illnesses that may impact the wellbeing of our clients, their caregivers and volunteers. The appeal was sent via email and promoted on social media, raising a total of \$4,544. This money will be used to provide our volunteers with COVID-19 test kits, gloves, masks and hand sanitizer and infection prevention training and resources.

Community Group Support

We wish to thank the community groups listed on page 30 for their donations and in-kind support. We would also like to acknowledge the important advocacy and promotion that these groups do, that helps us connect with community members in need of our support or education.



Bags and quilts donated by the CWA as gifts for Hospice Clients



Our Supporters

As a free community service, with no recurrent government funding, Warrnambool & District Community Hospice relies on the generosity of people, groups and businesses who share our commitment to supporting the provision of end-of-life care at home. We offer our heartfelt thanks to those listed below who provided financial and in-kind support in 2023/24.

Individual Supporters

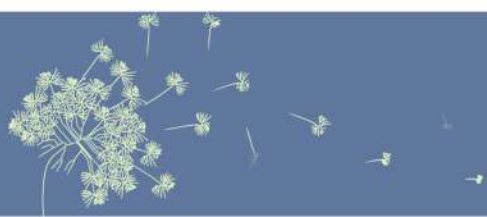
Alison Ridley
Amanda Mills
Barrie Baker
Beverly Burns
Charlene Roberts
Cheryl Bellman
Emmalee Bell
Eric Fairbank
Felicity Melican
Graeme Hairsine
Janet Cavarsan
Joan Ryan on behalf of Matt Ryan
Judi Oakes
Keri Maddern
Marita McInerney
Merran Koren
Ronald Patterson
Ros Bamford
Stephen & Helen Chenoweth
Sue Woodhouse

Trusts & Foundations

AL Lane Foundation
Don Roberts Foundation
Foundation for Rural & Renewal (FRRR)
Gardiner Dairy Foundation
Gwen and Edna Jones Foundation
Ray Ahearn Charitable Trust
Ray & Joyce Uebergang Foundation
South West Community Foundation
The Vedmore Foundation

Community Group Supporters

Baptist Church
Come & Do City Memorial Bowls Club
Dennington Community Group
Gillan Park Residents
Heatherlie Homes Tai Chai Group
Heatherlie Homes Teddy Bear Picnic
Koroit Lions Club
Mortlake CWA
Port Fairy CWA
South West Community Foundation
Terang CWA
The Archie Graham Centre
CWA Night Owls
Lava St Social Club
Rotary Club of Warrnambool
Tour de Cure
Trinity Lutheran Women's Guild
Warrnambool East Football & Netball Club
Warrnambool East Rotary Club
Warrnambool Golf Club Warrnambool
Greyhound Racing Club
Warrnambool Lions Club
Warrnambool Lutheran Women's Association
Warrnambool
Lutheran Church Welfare Committee
Warrnambool Racing Club
Warrnambool Theatre Company
Warrnambool Uniting Church
Distribution Fund



Our Supporters

Business Supporters

Bendigo Bank
Deakin University
Direct Chemist Outlet – Target Centre
Ink & Feathers
Karen Greer Acupuncture
Macks Snacks
MJ Walsh Landscapes
Officeworks Warrnambool
Phinc
Pronto Fine Foods
Sinclair Wilson
Taits Legal
The Midfield Group
Wannon Water Ripple Effects Grant
Warrnambool Motor Group / Ssangyong
Australia

Association Members

Brian Dillon
Damian Goss
David Mathison
Deidre Bidmade
Denis O'Brien
Eric Fairbank
Helen Bacon
Jeanette Miller
Lucia Butler
Michael White
Mimie Crook
Shirley Harlock
Teresa Treffry
Wendy Currington

Gold Hospice Heroes

Australian Skin Face Body
Battery World Warrnambool
Boolistic
Choices Flooring Warrnambool
GRIT Legal
Hammonds Paints Contracting
Maddens Lawyers
Penry Routson
Silvan Ridge Foundation

Silver Hospice Heroes

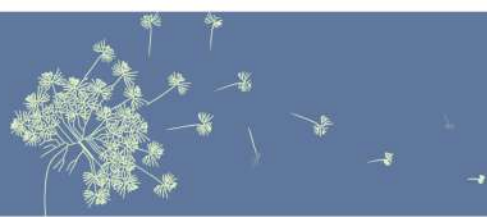
Dynamic Lighting
Go Vita
Hairhouse Warrnambool
Materia Bros.
Soulsby & Struth Pharmacy
Swayn and McCabe
Taylors Surfodesty
Warrnambool Main Beach Kiosk

Anonymous

Thank you to 23 Anonymous Individual donors and 2 Anonymous Hospice Heroes.

Government Grants

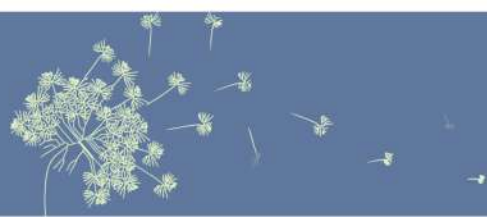
We are grateful to the Department of Families Fairness & Housing for grants provided through the Additional Respite and Support for Carers Programs.



Our Supporters

Hospice Benefit Dinner & Auction Supporters

24/7 Gym & Fitness	Macchia Jewellery
3YB	Mason & Francis
Abbey Lane Linen & Gifts	Middy's
Alison Ridley	Mint PT Studio
Anthony Mahony	Mitch & Jackson
Battery World Warrnambool	Mix & Co
BBQs Galore	Monaghans Pharmacy
Beacon Lighting	Oak & Anchor Hotel
Boolistic	O'Grady's Florist
Burson Auto Parts	Pitstop Menswear
Calico Town Wines	Port Fairy Day Spa
Ciaron Maher	Pronto Fine Foods
Clancy's Menswear	Proudfoots by the River
Dan Murphy's Warrnambool	Relax & Entertain
Daniel Myers, Wyton's Catering	Sacks Jewellers
Darriwill Farm	Salt Restaurant
Dynamic Lighting	Soulsby & Struth Pharmacy
Eric Fairbank	South West Tools & Industrial
Flair Fashion	Star Printing
Gareth Colliton	Style 105
Graham and Wendy Currington	Sue Swain
Great Ocean Road Adventure Flights	Swintons Bedding & Furniture Centre
Ilma Cakes	The Bloom Bar & Co
Ink & Feathers	Toyworld
James Mahony	Warrnambool Weekly
Jo Hickman	Warrnambool Veterinary Clinic
Jo Riley & Kevin Chiller	Wendy Warburton
Keri Maddern - Enjo	
Lava St Veterinary Clinic	
Lucas Brothers Butchers	
Luxe Cosmetic Injectables Clinic	



Support Us

Become a volunteer

Hospice in the Home Volunteers do not require any particular experience or skills, just a caring nature and the willingness to participate in our volunteer training program. Anyone wanting to register for the next training program should contact us to express interest.

Make a donation

Hospice welcomes donations large and small. Donations can be made in person, over the phone or via the website.

Join Hospice Heroes

Hospice Heroes is an annual giving program that allows local individuals and businesses to support the work of Warrnambool & District Community Hospice and be recognised for their involvement. There are three levels of support - Silver (\$250/year), Gold (\$500/year) and Gold + (over \$500/year). More information and an application form can be found on our website.

Leave a bequest

You may choose to support Hospice with a gift in your will because you have a personal connection or value the work that we do. Either way, your gift will create an enduring legacy reflecting your values and generosity.

Support through a business or community group

Partnerships with business and community groups are an excellent way for Hospice to raise awareness as well as funds.

Host a fundraiser

You may wish to host your own function, undertake a personal challenge or request donations in lieu of gifts or flowers to raise money for Hospice.

Follow Us

If you value the work that we do, please follow us on social media and subscribe to our email list to ensure you get regular news and updates.

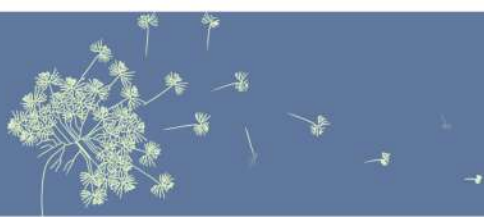
PO Box 755, Warrnambool VIC 3280
(03) 5563 3220

www.warrnamboolhospice.org.au

info@wdchospice.org.au

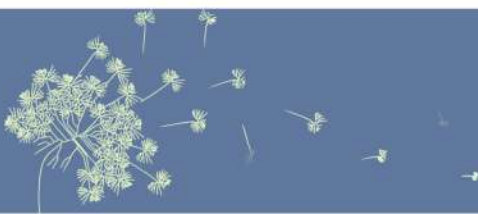
www.facebook.com/WDCHospice

www.instagram.com/warrnamboolcommunityhospice



Audited Financial Statements 2023/24

Prepared by Sinclair Wilson



WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE, 2024

	Note	2024 \$	2023 \$
<u>INCOME</u>			
Membership		280	260
Interest Received		38,747	11,427
Donations		70,191	40,417
Fundraising		50,310	5,015
Grants for Projects		110,682	85,000
Government Funding		126,502	234,572
Profit on Sale of assets		500	-
Sundry Receipts		470	1,613
		<u>397,682</u>	<u>378,304</u>
<u>LESS EXPENDITURE</u>			
Advertising		1,859	3,232
Bank Charges		131	468
Catering		257	358
Computer		6,102	928
Depreciation		2,764	1,710
Fundraising		26,866	1,500
General Expenses		1,011	1,015
Gifts		211	176
Insurance		-	(3,349)
Leave Provision (Annual Leave)		(104)	2,947
Leave Provision (Long Service Leave)		425	1,619
Motor Vehicle Expenses		2,015	1,657
Nursing Aids & Supplies		411	565
Printing, Postage & Stationery		4,047	2,297
Occupancy		4,669	4,461
Repairs & Maintenance		-	125
Staff Training & Welfare		1,245	40
Subscriptions & Memberships		4,026	3,156
Superannuation		21,662	16,783
Telephone		1,774	2,057
Travel Costs		3	13
Venue Hire		-	150
Wages		208,085	164,809
Volunteer Expenses		10,720	6,356
Workcover Expense		2,997	1,736
		<u>301,176</u>	<u>214,809</u>
Profit/(Loss) Before Income Tax Expense		96,506	163,495
Income Tax Expense	1(a)	-	-
Profit After Income Tax Expense		<u>96,506</u>	<u>163,495</u>
Total Comprehensive Income Attributable to Members		<u>96,506</u>	<u>163,495</u>

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2024**

	Note	2024 \$	2023 \$
CURRENT ASSETS			
Cash and Cash Equivalents	2	1,032,020	935,073
Other Financial Assets	3	10	10
		<u>1,032,030</u>	<u>935,083</u>
NON CURRENT ASSETS			
Property, Plant and Equipment	4	4,050	2,860
		<u>4,050</u>	<u>2,860</u>
TOTAL ASSETS		<u>1,036,080</u>	<u>937,943</u>
CURRENT LIABILITIES			
Trade and Other Payables	5	26,644	25,013
		<u>26,644</u>	<u>25,013</u>
TOTAL LIABILITIES		<u>26,644</u>	<u>25,013</u>
NET ASSETS		<u>1,009,436</u>	<u>912,930</u>
EQUITY			
Retained Earnings		1,009,436	912,930
TOTAL EQUITY		<u>1,009,436</u>	<u>912,930</u>

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024**

	Notes	Retained Earnings \$	Total \$
Balance at 1 July, 2022		749,435	749,435
Profit attributable		163,495	163,495
Balance at 30 June, 2023		<u>912,930</u>	<u>912,930</u>
Profit attributable		96,506	96,506
Balance at 30 June, 2024		<u>1,009,436</u>	<u>1,009,436</u>

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024**

	Note	2024 \$	2023 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from operations		397,182	378,304
Payments to suppliers		(64,037)	(22,134)
Payments to employees		(232,744)	(183,328)
		<hr/>	<hr/>
NET CASH PROVIDED BY OPERATING ACTIVITIES	9	100,401	172,842
		<hr/>	<hr/>
CASH FLOW FROM INVESTING ACTIVITIES			
Net proceeds on sale/payment for purchase of property, plant and equipment		(3,454)	-
		<hr/>	<hr/>
NET CASH (USED IN) INVESTING ACTIVITIES		(3,454)	-
		<hr/>	<hr/>
Net (decrease)/increase in cash held		96,947	172,842
Cash at beginning of year		935,073	762,231
		<hr/>	<hr/>
CASH AT END OF YEAR	2	1,032,020	935,073
		<hr/> <hr/>	<hr/> <hr/>

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements cover Warrnambool & District Community Hospice Inc. as an individual entity, incorporated and domiciled in Australia. Warrnambool & District Community Hospice Inc. is an Incorporated Association.

The financial statements were authorised for issue by the Committee.

Financial Reporting Framework

The Committee has prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependant on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Australian Charities and Not-for-profits Commission Act 2012. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012 and the significant accounting policies disclosed below, which the Committee has determined are appropriate to meet the needs of members.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012, the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of the following Accounting Standards:

AASB 101: Presentation of Financial Statements;

AASB 107: Cash Flow Statements;

AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1031: Materiality;

AASB 1048: Interpretation of Standards;

AASB 1054: Australian Additional Disclosures;

Basis of Preparation

The Financial report, except for the cash flow information, has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non current assets. The amounts presented in the financial statements have been rounded to the nearest dollar.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies

(a) Income Tax

The Association is exempt from the payment of tax under Section 50 of the Income Tax Assessment Act 1997.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, less any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses. The carrying amount of plant and equipment is reviewed annually by the Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flow have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

(c) **Depreciation**

Fixed assets are depreciated on a diminishing value basis over their useful lives to the economic entity commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Plant and Equipment	20%-67%
---------------------	---------

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income.

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

(d) Impairment of Assets

At each reporting date the Organisation reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income.

Where it is not possible to estimate the recoverable amount of an asset, the Organisation estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings of current liabilities on the Statement of Financial Position.

(f) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to the members or customers. Other income is recognised as revenue at the time the Organisation obtains control over the assets, this usually occurs upon receipt of the funds from the customer, fees and memberships received from members and sponsorship, fundraising and donations received from contributors. Interest revenue is recognised on a proportional basis taking into account the interest rate applicable to the financial asset. All revenue is stated net of the amount of GST.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables are shown inclusive of GST.

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

(h) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(i) Key Estimates

(i) Impairment

The Committee assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Association that may be indicative of impairment triggers.

(ii) Plant & Equipment

As indicated in note 1(c), the Association reviews the useful life of plant and equipment on an annual basis.

(j) Employee Entitlements

Annual leave entitlements have been recorded in the Statement of Financial Position for the current 4 employees. Oncosts for superannuation, workcover and leave loading have been incorporated into the balance.

Provision for long service leave has been brought to account in the Statement of Financial Position for all 4 employees at 30/06/2024.

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
2. CASH AND CASH EQUIVALENTS		
Cash on Hand	91	66
Bendigo Bank - At call account	95,566	93,583
Bendigo Bank - Workplace Giving & GiveNow Account	659	4,664
SWCU - At call account	27	800
SWCU - Term deposit I12	150,000	150,000
SWCU - Term deposit I6.1	60,000	60,000
SWCU - Term deposit	110,000	100,000
Westpac Bank - Term deposit	90,000	-
Macquarie Bank Term Deposit	180,327	180,327
Macquarie Bank Term Deposit 2	100,000	100,000
Bendigo Bank Term Deposit	245,000	245,000
Bendigo Bank Debit/Credit Card	350	633
	1,032,020	935,073
<u>Reconciliation of Cash</u>		
Cash at the end of the financial year as shown in the statement of cash flows is		
Cash and Cash Equivalents	1,032,020	935,073
3. OTHER FINANCIAL ASSETS		
Current		
Shares in SWCU	10	10
4. PROPERTY, PLANT AND EQUIPMENT		
Plant and Equipment at Cost	16,193	15,939
Less: Accumulated Depreciation	(12,143)	(13,079)
Total Property, Plant and Equipment	4,050	2,860
5. TRADE AND OTHER PAYABLES		
Current		
Superannuation Payable	1,644	1,787
PAYG Withholding Payable	6,584	5,132
Annual Leave Entitlement	16,372	16,475
Long Service Leave Entitlement	2,044	1,619
	26,644	25,013

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

	2024	2023
	\$	\$
6. RELATED PARTY TRANSACTIONS:		
There have been no related party transactions during the financial. (2023 - nil)		
7. EVENTS AFTER THE BALANCE SHEET DATE		
The Board is not aware of any events which have occurred subsequent to balance date which would materially affect the financial statements prepared for the year ended at 30 June, 2024.		
8. CONTINGENT LIABILITIES		
The Committee is not aware of any contingent liabilities that existed as at 30 June, 2024 (2023 - nil).		
9. CASH FLOW INFORMATION	2024	2023
	\$	\$
Reconciliation of Cash Flows from Operations with profit from operating Activities		
Profit after income tax	96,506	163,495
Cash flows excluded from profit attributable to operating activities:		
Non-cash flows in profit		
Depreciation	2,764	1,710
Profit on Sale of Motor Vehicle	(500)	-
Changes in assets and liabilities:		
Increase/(decrease) in Payables	1,631	7,637
Cashflows from Operations	100,401	172,842
10. Entity Details		
The principal place of business is:		
Hospice House		
Deakin University		
Warrnambool Campus		
WARRNAMBOOL VIC 3280		

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT BY MEMBERS OF THE COMMITTEE

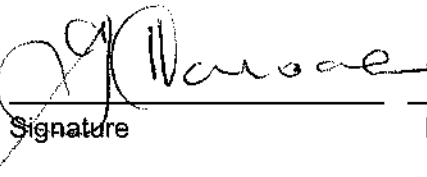
The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee this financial report:

1. Comply with Australian Accounting Standards and give a true and fair view of the financial position of the Warrnambool & District Community Hospice Inc. as at 30 June 2024 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the Warrnambool & District Community Hospice Inc will be able to pay all of its debts, as and when they become due and payable.

This Statements is made in accordance with the resolution of the Committee and is signed for and on behalf of the Committee and is signed in accordance with subs 60.15(2) of the Australian Charities and not-for-profits Commission Regulation 2013.

Committee
Member


Signature

Shirley Harlock
Print Name

Committee
Member


Signature

Brian Duon
Print Name

Dated 11 October 2024

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

Report on the Audit of the Financial Report

We have Audited the financial report of Warrnambool & District Community Hospice Inc, which comprises the statement balance sheet as at 30 June 2024, the statement of profit and loss, and notes to the financial statements, including a summary of significant accounting policies, and the Committee's declaration.

In our opinion, except for the effects of the matter described in the Basis of Qualified Opinion section of our report, the accompanying financial report of Warrnambool & District Community Hospice Inc, is in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- a. giving a true and fair view of the Warrnambool & District Community Hospice Inc's financial position as at 30 June 2024 and of its financial performance for the year then ended; and
- b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Qualified Opinion

Income - As it is common for Associations of this type, it is not practicable for the Committee to maintain an effective system of internal control over all sources of income prior to its receipt, nor have we been provided with adequate assurance that all financial transactions have been recorded through records provided to us. Accordingly, our Audit in relation to income was limited to amounts recorded in the accounting records of the entity.

We conducted our Audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the *Audit of the Financial Report* section of our report. We are independent of the Warrnambool & District Community Hospice Inc, in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our Audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the Audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Warrnambool & District Community Hospice Inc's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Our Offices:

Warrnambool
Casterton

Colac
Mortlake

Hamilton
Port Fairy

Mount Gambier
Terang

Camperdown
Timboon

Responsibility of the Committee [and Those Charged with Governance] for the Financial Report

The Committee of the Warrnambool & District Community Hospice Inc are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The Committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee are responsible for assessing the Warrnambool & District Community Hospice Inc,'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the Warrnambool & District Community Hospice Inc, or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an Audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an Audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the Audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform Audit procedures responsive to those risks, and obtain Audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the Audit in order to design Audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Warrnambool & District Community Hospice Inc,'s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Committee.

- Conclude on the appropriateness of Committee's use of the going concern basis of accounting and, based on the Audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Warrnambool & District Community Hospice Inc.'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the Audit evidence obtained up to the date of our Auditor's report. However, future events or conditions may cause the Warrnambool & District Community Hospice Inc, to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the Audit and significant Audit findings, including any significant deficiencies in internal control that we identify during our Audit.



FELICITY MELICAN
30 JUNPRINCIPAL

Dated this 11 October 2024

257 Timor Street
Warrnambool VIC 3280