Warrnambool & District Community Hospice

Annual Report

2021/22

WARRNAMBOOL & DISTRICT COMMUNITY
HOSPICE

Introduction

Warrnambool & District Community Hospice Inc is an incorporated association, and charity registered with the Australian Charities and Not for Profits Commission. The organisation is endorsed as a Deductible Gift Recipient (DGR) and Public Benevolent Institution (PBI) with tax exempt status.

Warrnambool & District Community Hospice was formed in 2010 by a group of palliative care specialists and local people concerned by the number of people unnecessarily spending their final days in hospital and aged care. They identified a lack social support as the key barrier to people dying well in their own home, and set about designing a free community service, that would support informal care networks and fill gaps in local services.

When Hospice in the Home was launched in 2015, it gained attention from around the country for its innovative use of a volunteer workforce and flexible model of care. Today, the service is well established, and working closely with local palliative care providers to support the provision of end of life care at home, so that people who are dying and their families can experience quality of life.

This Annual Report is the first to be published by Warrnambool & District Community Hospice and made available to the wider community. It presents a wonderful opportunity to share our achievements and acknowledge the many people who have worked together to make them possible.

Acknowledgement of Country

In the spirit of reconciliation Warrnambool & District Community Hospice acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea, and community. We pay our respect to their elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

Our People

Committee of Management

Warrnambool & District Community Hospice is governed by a volunteer Committee of Management comprising of 9 members who meet 11 times a year to ensure the organisation fulfills its mission, vision, values, and responsibilities to the community it serves. In addition to governance responsibilities (including strategic direction, financial management and compliance), the Committee oversee the Manager's role and provide support as required.

Brian Dillon	President
Michael White	Vice President
Helen Bacon	Treasurer
Carole Macpherson	Secretary
Greg Birtles	General Member
Rhys Boyle	General Member
Lucia Butler	General Member
Teresa Treffry	General Member
Jeanette Miller	General Member

Patron

Eric Fairbank

Founder

Deidre Bidmade

Our People

Staff

Warrnambool & District Community Hospice operates with a small team of part-time staff (total 1.9 FTE) responsible for day-to-day operations, including service provision and management of a large volunteer workforce.

Emmalee Bell	Manager
Leeona van Duynhoven	Support Coordinator
Isobel Siebel	Support Assistant
Samantha Harris	Fundraising & Engagement Coordinator

From left: Leeona van Duynhoven, Emmalee Bell, Samantha Harris and Isobel Siebel

Our People

Volunteers

Warrnambool & District Community Hospice is fortunate to be powered by a committed and active volunteer workforce. The volunteers listed below gifted their time in 2021/22.

Ann Yates
Anne Maree McMahon
Barb Smith
Carmel Brady
Carole Howlett
Carolyn Roache
Chris Wilson
Christine Maxwell
Christine Moloney
David Wearne
Deidre Bidmade
Dennis Daley
Dianne Cameron
Dot Taylor
Elaine Schultz
Eric Fairbank
Fiona Umbers
Fred Chatfield
Glen Riddle
Heather Heath
Helen Dunn
Helen Gleeson
Janet Pelgrim
Jeanette Daley
Jess Guille
Judi Oakes
Julie Giblin
June Swan
Karen Guyett
Karen Scull
Kerrie Marney
Leanne Cumming
Leanne McElgunn
Lil Hedditch
Loretta Gurnett
Lorraine Blake-Hoey
Lyn Chambers
Lynn McDonald
Margaret Kenna
Maria Corbett
Marie Deans
Maureen Lane
Megan Walsh
Merran Koren
Michael McMahon
Mimie Crook
Narelle Gibb
Nissa Pender
Pam Wines
Pauline Butler
Peg Davies
Peter Hasell
Peter Robertson
Rae Hussey
Ros Hayman
Rosemary Lane
Sandra Mugavin
Sandy Westley
Selena Kelly
Sharon Crow
Sheryl Hyland
Shoni Reimert
Sue Alt
Sue Franklin
Susan Lenehan
Tony Grace
Tracey Shawyer
Tracy McKendry
Trish Davis
Vikki Hoy
Wendy Currington

President's Report

Brian Dillon

I am proud to report that Warrnambool & District Community Hospice had another successful year, supporting local people to live and die well in their own homes. Despite the challenges presented by COVID-19, we have safely continued serving the community throughout 2021/22 and kept our volunteer workforce engaged.

It was a particular highlight to be named a finalist in the 2021 Victorian Volunteering Awards COVID-19 Resilience category. The recognition is a credit to our wonderful staff and volunteers and their commitment to helping people spend their final days in the comfort of home. On behalf of the Committee of Management, I thank them all for their flexibility, hard work and dedication.

For the last four years, our organisation has been funded under the End-of-Life Ancillary Services Grant program. With that program now concluded, I wish to thank the Victorian Government and the Department of Health for investing in Warrnambool & District Community Hospice and the development of Hospice in the Home.

Our challenge going forward will be to source alternative funding to continue our work and deepen our impact. We have been fortunate to secure a small amount of government funding, which we are not yet able to formally announce, but will need to seek additional community support to ensure the ongoing viability of our free community service.

I wish to take this opportunity to thank the generous donors and grant-makers who have supported us over the last financial year. It is heart-warming to know the community values the work that we do and is willing to support our mission.

And lastly, I acknowledge my fellow Committee members and thank them for the time, knowledge and skill they contribute to the governance of Warrnambool & District Community Hospice. Particular thanks must go to Rhys Boyle and Teresa Treffry, who have decided to step down from the Committee. They are both long-term committee members who have taken on executive roles and made a valuable contribution over many years.

Manager's Report

Emmalee Bell

After two years spent working through the COVID-19 pandemic, it would be easy to focus on the challenges we have faced as a community service and volunteer-based organisation. However, for Warrnambool & District Community Hospice, the pandemic has brought into sharp focus the value of what we do.

Through Hospice in the Home, and community engagement programs, we are giving more people the knowledge and support to make home-based care a viable option for people with terminal and life limiting illness. Throughout the pandemic, there has been an extra layer of satisfaction in helping people avoid admission to hospital or aged care, so they could maximise time spent with loved ones. It is also rewarding to know that our efforts helped relieve pressure on the health care and aged care systems at a time when resources were stretched to the limit.

Like many organisations, we've taken the opportunity to evaluate our operations over the last year. We decided to change the title of our Volunteer Coordinator, to Support Coordinator, to better reflect the responsibility that Leeona van Duynhoven has for coordinating Hospice in the Home, and the support provided to people and families accessing the service.

We also created a new Support Assistant role and employed Isobel Siebel in an effort to increase capacity for service and better support and grow our volunteer workforce. We also welcomed Samantha Harris to the role of Fundraising & Community Engagement Coordinator following the resignation of Catherine Bailey in October 2021.

As I near the end of my second year in the Manager's role, I reflect on how fulfilling it is to be part of a local organisation making an impact in my own community. Every day, I get to work with the most wonderful, caring and compassionate people all focussed on the same goal – to give local people the opportunity to spend their final days in the comfort of home with the people they love. It is a team effort, involving staff, volunteers, and our Committee of Management, and I want to thank them for their contributions.

The continued dedication of our team, and support from the community, gives me confidence that Warrnambool & District Community Hospice will be able to embrace the challenges and opportunities ahead, as we work to build a strong and sustainable future.

Hospice in the Home

Service Overview

Hospice in the Home is a free community service supporting the provision of end-of-life care at home in Warrnambool and surrounding areas within the Moyne and Corangamite Shires.

It is a ground-breaking initiative, where specially trained volunteers provide in-home support to people with a terminal or life-limiting illness, and their unpaid care givers.

Hospice in the Home complements the health care provided by the Community Palliative Care team at South West Healthcare and fills gaps in local healthcare and community services to ensure people who are dying, and their families, are able to live as well as possible for as long as possible.

The service is designed to be flexible and responsive to the needs of care givers and recipients and provide adequate social support to prevent carer burnout and unnecessary admissions to hospital and aged care.

Dr Eric Fairbank, Patron & Volunteer

Hospice in the Home

Service Impact

In the 2021/22 Financial Year, Warrnambool & District Community Hospice supported 56 people seeking end-of-life care at home and their unpaid carers with a total of 1505 hours of in-home support.

Support provided included:

- Help in performing day-to-day activities, such as meal preparation and/or household maintenance
- Practical in-home support with hygiene, feeding and mobility.
- Transport to shops/medical appointments
- Respite for family members and carers
- Family/carer socialisation and well-being

In addition to in-home support, Volunteers assisted with outings and social support for clients and visiting clients admitted to hospitals and aged care facilities.

At 54%, the rate of Hospice in the Home recipients achieving their wish to die at home is well above the national average of around 15% of deaths taking place in the home.

The families of clients who died in hospital or residential care reported that their loved one was able to stay home longer because of Hospice support.

56

Total clients serviced in 2021/22

15

Supported clients died at home

8

Died before support could commence

13

Supported clients died in care

11

Receiving support as at 30/06/22

9

Not requiring support as at 30/06/22

Hospice in the Home

Case Study: Wayne & Merrilyn Reid

Wayne Reid loved to travel. He worked for many years as a truck driver, and in retirement spent 10 years caravanning around Australia with his wife, Merrilyn. When they finally returned to Warrnambool, Wayne was looking forward to enjoying the comforts and stability of home.

Unfortunately, he was diagnosed with a form of dementia and then bowel cancer in 2020 which had spread and become terminal. Wayne had never been comfortable in hospitals and wanted to spend his final days at home in his familiar environment with his dogs who gave him a lot of emotional support. Merrilyn, who has her own health issues and relies on a wheelchair, worried about how she would manage the care of Wayne as he had reached a stage where he wasn't safe to be left alone.

The Hospice in the Home service and volunteers were a valued service. The small team stayed home with Wayne, while Merrilyn ran errands, attended appointments and continued her rehabilitation exercise program. Initially Wayne was reluctant to accept help, but he soon came to look forward to visits from the volunteers and their lively conversations about travel and woodworking.

Merrilyn also appreciated the help she received from Hospice. She was particularly impressed to find one of the volunteers recycled some household scraps to make a glasses and pen holder for Wayne's recliner chair. Merrilyn was very pleased that Hospice and a volunteer provided by Palliative Care worked together to meet Wayne's need for support and her need to keep active.

This all occurred during the time general visitors were not allowed in the home due to COVID-19 restrictions. The volunteers became a link to the outside world for Wayne and gave Merrilyn a much needed break from caring.

Four months after contacting Hospice, Wayne died at home, with Merrilyn, their two Chihuahuas and pet cockatoo close by. Merrilyn acknowledges that this would not have been possible without support from Hospice in the Home and the wonderful people from other services who supported them both through Wayne's final months.

"Hospice in the Home provided such an important service to us at a time in our lives when we often didn't know where to turn, or how we were going to manage. I cannot thank you enough for all that you did to help both of us."
– Merrilyn Reid

Hospice in the Home

Service Feedback

Formal and informal feedback received from both clients and carers continues to be very positive. Hospice in the Home participants greatly value the support they receive from volunteers and report that it helps relieve the practical and emotional burdens associated with caring for someone at home as they approach the end of their life and significantly contributes to the success of in-home care.

"Mum's life would have been vastly more difficult - if not impossible - without Hospice help."

"The Hospice Volunteers were very understanding of our circumstances and extremely flexible in working within the family needs"

"The Hospice volunteers were most helpful in providing extra support for mum that allowed the rest of the family to do basic things, such as cooking, cleaning, grocery shopping. They also allowed us to confidently go to work."

Cuppa Club

Our monthly Cuppa Club is a valuable way to stay connected with the carers of deceased clients and support them in their grief and bereavement. The informal get together at Hospice House is hosted by volunteers and attended by around 6-8 people each month who provide peer support to each other. We are very fortunate to have Hospice volunteers Heather Heath and Lorraine Blake-Hoey host Cuppa Club along with carer Faye Chenoweth and thank them for their contribution.

Cuppa Club

Volunteering Highlights

Our wonderful volunteers continued to impress in 2021-22 with their commitment to working though the COVID-19 pandemic. They willingly adopted every COVID-safe measure introduced, including rapid testing before each shift, to ensure they could safely support vulnerable people and their families, and help them avoid hospital admission.

The dedication of our volunteers was recognised by Volunteering Victoria who named Warrnambool & District Community Hospice a finalist in the COVID-19 Resilience category of the 2021 Volunteering Awards. It was a wonderful honour to be acknowledged and invited to attend the award ceremony at Government House hosted by the Hon. Linda Dessau AC. Our Manager, Emmalee Bell and Support Coordinator, Leeona van Duynhoven along with long-term volunteers Helen Dunn and Heather Heath attended the ceremony on 25th of March 2022.

From left: Leeona van Duynhoven (Support Coordinator), Helen Dunn (Volunteer), Heather Heath (Volunteer)

In 2021/22 we had 56 volunteers participate in Hospice in the Home, generously providing 1505 hours of in-home support. A further 19 volunteers contributed to our Committee of Management, volunteer training program, Cuppa Club (bereavement support group), and administration. Volunteers spent an additional 2447 hours engaged in activities such as meetings, training, and self-care sessions, helping with administration, fundraising and office maintenance. It is clearly evident that our organisation continues to operate successfully due to the unflinching and ongoing support of our many dedicated volunteers.

Volunteering Highlights

Also in March, we hosted for the first time, volunteering information sessions in Warrnambool and Camperdown. The sessions formed part of efforts to generate interest in our volunteering program and recruit new people to join us.

There were two groups of new volunteers recruited and trained in 2021/22 – 5 graduating in November 2021 and 10 graduating in June 2022. Formal evaluation and informal feedback on the content of the course continued to be very positive, with new volunteers feeling adequately prepared and informed to commence in-home service.

We wish to take this opportunity to thank the Warrnambool Greyhound Racing Club for allowing us to use the Wannon Function Centre for volunteer training and activities, without charge. It has been wonderful to have access to such a large and well-equipped space which enabled us to continue gathering while adhering to social distancing requirements.

Group 11 volunteers - Leeona (far left) and Isobel (far right) with our newest recruits

Exercise Group

At Hospice we strongly encourage our volunteers to engage in self-care activities for their emotional and physical health. When COVID-19 restrictions allowed, our volunteers participated in weekly exercise sessions outside at Hospice House, led by volunteer Peter Hasell.

Volunteering Highlights

Monthly volunteer meetings at the Wannon Function Centre provided lots of opportunities for education and socialisation. Guest presenters included:

- Wendy Lever-Henderson - Topic: Art Therapy and End of Life program
- Jen Lukeis, COVID Infection Prevention Community Response Consultant. South West Healthcare - Topic: Infection Prevention
- Samantha Rennie - grief and loss coach - Topic: Rituals of dying and death
- Adam Jones, Guyetts funeral director - Topic: tour of Guyetts Funerals Warrnambool
- Kathy Culkin, Psychologist - Topic: Complicated/unresolved grief – when to refer for specialist support
- Brian Polkinghorne, Massage Therapist at Warrnambool Physiotherapy - Topic: Hand and foot massage for the elderly.
- Murray Eccles, Financial Information Service, Services Australia - Topic: How to access aged care supports.

Tour of Guyett's Funerals

Community Engagement

A major barrier to people dying well in their own homes is a lack of discussion and planning around end-of-life choices. As part of our commitment to support the provision of end-of-life care at home, Warrnambool and District Community Hospice hosted several community education and engagement events in 2021/22.

End of Life Preparation Workshops

Despite several periods of lockdown, Hospice Patron, Dr Eric Fairbank was able to host eight End of Life Preparation Workshops at the Archie Graham Centre, Warrnambool. A total of 37 people attended the workshops, providing information on advance care planning and end of life care options. We are very grateful for Dr Fairbank's continued involvement and willingness to share his expertise for the benefit of the wider community.

End of Life Conversations

End of life Conversations is a community event inspired by the international 'Death Café' movement, encouraging open conversations about death and better preparation for end of life.
In 2021/22, we hosted five events attended by a total of 31 people. Three of the events were able to be held in-person at Hospice House and the remaining online due to COVID-19 restrictions. Our thanks must go to Karen Scull, for facilitating the sessions and sharing her experiences as an End-of-Life Doula and Hospice Volunteer.

The Bucket List Guy

In May 2022, we brought Trav Bell, a best-selling author, TEDx Thought Leader and the world's #1 bucket list expert to Warrnambool. The event, which was funded by a Community Development Grant from Warrnambool City Council, provided an opportunity to connect with the wider community and raise awareness of the work we are doing. Around 150 people attended the motivational talk at the Wannon Function Centre and were inspired to live more purposefully fulfilled lives.

Publicity

Hospice was featured several times throughout the year in the local media including in The Warrnambool Standard, Fitz Media Local News, and interviews on 3YB, 3WAY FM and ABC radio. Interviews focussed on Volunteer Week, Palliative Care Week and Hospice events.

Social Media

Thanks to the efforts of Samantha, our Community Engagement & Fundraising Coordinator, Hospice's social media following has grown to 226 followers on Instagram and 591 followers on Facebook. Posts on Facebook reached a total of 28,740 people.

Our Networks

Community Palliative Care

Community Palliative Care – We work very closely with the Community Palliative Care team from Southwest Healthcare to provide coordinated support for people receiving palliative care at home, and their care givers. Our Support Coordinator is in weekly contact with Vikki Hoy, CPC Manager (acting) and Julie Evans, SWH Coordinator of Volunteers.

SWH Community Palliative Care Working Party

Representatives from the Community Palliative Care team from Southwest Healthcare, along with other local palliative care providers and stakeholders, meet quarterly to discuss and update any issues related to palliative care in the southwest region.

Palliative Care Victoria - Managers of Volunteers

This network meets monthly via Zoom to support Managers of volunteers and discuss information related to the successful recruiting, training, retention and recognition of palliative care volunteers. They also provide access to regular training sessions for Managers of Volunteers to ensure they have current information and knowledge of palliative care best practice.

South-West Volunteer Network

The South-West Volunteer Network is convened by Warrnambool City Council and is a great way to share information sharing as well as hearing from guest speakers. Meetings are held bi-monthly.

Victorian Compassionate Communities

This network is convened by Anam Cara Colac and meets quarterly to share information, research and promote the development of communities that provide holistic support and care for people at end of life.

Leaders of Health Volunteer Engagement (LOHVE) Network

Meets monthly online and is a state-wide network for Managers of volunteers primarily from health services. It generously shares service information, research and suggestions for the successful delivery of volunteer services.

Financial Report

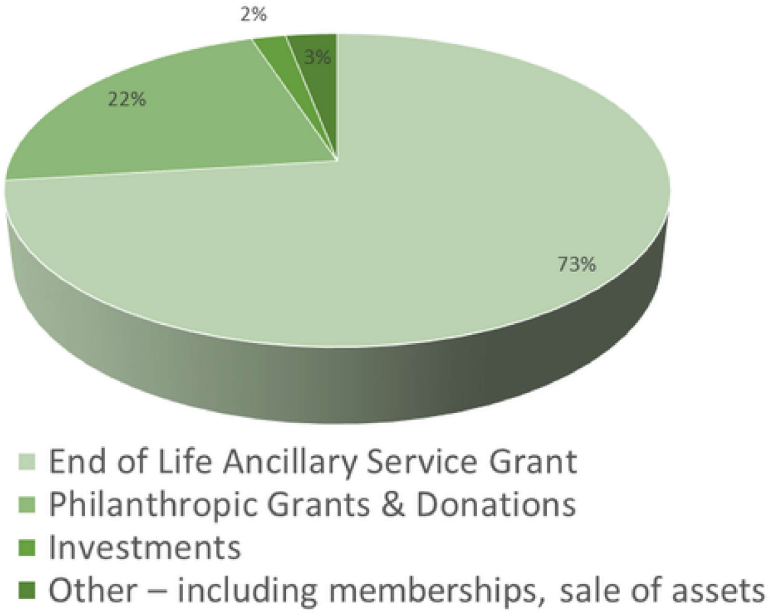
In 2018, Warrnambool & District Community Hospice was awarded funding through the End-of-Life Ancillary Service Grant Program as part of the Victorian Government's commitment to providing better access to in-home palliative care. The organisation received $681,700 to cover operational expenses for a period of four years (through to the end of 2021/22) on the condition that we work to achieve financial sustainability and ensure ongoing service delivery after the end of the funding program.

Over the past four years, the organisation established a fundraising program designed to attract community investment in Warrnambool & District Community Hospice.

It is thanks to these programs, and the generous support of local people, businesses, community groups and foundations, that we have achieved a net profit of $96,502 in 2021/22.

The organisation at the end of the financial year had cash reserves of $762,231, however now that the State Government funded End-of-Life Ancillary Service Grant program has ended, the organisation will need to draw on these reserves to cover expenses and continue operating as a free community service. To ensure ongoing financial sustainability, it will also need to continue fundraising efforts, and carefully invest cash reserves, while also pursuing alternative sources of Government funding.

Income

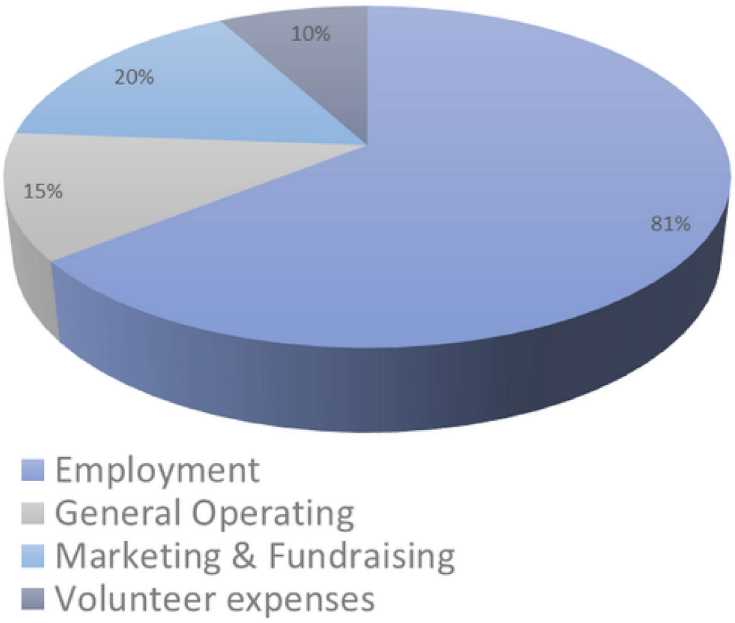


Financial Report

As an organisation reliant on community support, Warrnambool & District Community Hospice is very mindful of it's spending and focussed on delivering value for money. Over 80% of expenses in 2021/22 were related to the employment of our staff, including wages, superannuation, Workcover, professional development and leave liability.

We feel that this level of expenditure is vital to maintain a high-performing paid workforce, with the skills and experience to effectively leverage a large volunteer workforce and maintain a high-quality service of value to the community.

Expenses



Fundraising Report

We would not be here today without the willingness of local people, businesses, and community groups to support our work. We are exceptionally grateful for the generous support we receive, particularly in this challenging time for fundraising. Our fundraising activities are not just about donations, they are also important avenues to build the profile of our organisation and connect with people who need our support.

Annual Appeal

The theme for the 2022 Annual Appeal, sent out via mail and email in early June was "No Place Like Home". The appeal raised just under $29,000 including significant contributions from the Midfield Group, the Gall Family Foundation and the Thomas O'Toole Foundation.

Community Support

Hospice gratefully received in-kind support and donations from Warrnambool Uniting Church Distribution Fund, Warrnambool East Rotary Club, The Trinity Lutheran Church, Warrnambool Bowls Club, Warrnambool Country Women's Association, The CWA Night Owls, Allansford Country Women's Association and The Archie Graham Centre.

We were also grateful to the for the Warrnambool Greyhound Racing Club for the opportunity to collect gold coin donations on the gate during the May Race meeting, which raised nearly $700.

Grants

We were successful in obtaining a $6,600 grant from the South West Respite & Carer Services Network to fund an impact assessment of Hospice in the Home. The organisation also received a $2,325 grant through the Federal Government's Volunteer Grant program to fund PPE and safety equipment for our volunteers. Additional trust and foundation support was provided by the Vedmore Foundation and Hiawatha Trust who gave donations in support of our work.

Business Support

We would like to thank the local businesses who provided cash donations or in-kind support, including Sinclair Wilson, Norton Motor Group, Direct Chemist Outlet – Target Centre, Bod E Flow, Taits Legal, Deakin University, Maddocks Melbourne, Isanet and Warrnambool Motor Group who with Ssangyong Australia donated use of our new Hospice car.

Several businesses also hosted our donation tap machine and encouraged community members to tap their bank card to donate $3. Thank you to The Cally Hotel, Norton Motor Group, Shiraya Sushi Deli and The Beach Kiosk.

Our Supporters

As a free community service, with no recurrent government funding, Warrnambool & District Community Hospice relies on the generosity of people, groups and businesses who share our commitment to supporting the provision of end-of-life care at home. We offer our heartfelt thanks to those listed below who provided financial and in-kind support in 2021/22.

.

Individuals

Barrie Baker
Emmalee Bell
Sandra Blackmer
Janet Cavarsan
Fred Chatfield
Doug and Diedre Coleman
Amanda Mills
Debbie Sicely
Isobel Siebel
Tracey Togni - Phinc
Leeona van Duynhoven
David and Jan Woolley
Anonymous donations (12)

Trust & Foundations

Hiawatha Trust
South West Community Foundation
South West Carer and Respite Network
The Gall Family Foundation
The Thomas O'Toole Foundation
Vedmore Foundation

Businesses

Bod E Flow
Deakin University
Direct Chemist Outlet – Target Centre
Isanet
Maddocks Melbourne
MJ Walsh Landscapes
Norton Motor Group
Shiraya Sushi Deli
Sinclair Wilson
Taits Legal
The Beach Kiosk
The Cally Hotel
The Midfield Group
Warrnambool Motor Group/ Ssangyong Australia

Government

Federal Government Volunteer Grants program
Victorian Government End of Life Ancillary Service Grant program
Warrnambool City Council Community Development Fund

Community Groups

Allansford Country Women's Association
The Archie Graham Centre
The CWA Night Owls
Trinity Lutheran Church
Warrnambool Bowls Club
Warrnambool Country Women's Association
Warrnambool East Rotary Club
Warrnambool Uniting Church Distribution Fund
Warrnambool Greyhound Racing Club

Members

Helen Bacon
Greg Birtles
Rhys Boyle
Lucia Butler
Brian Dillon
Eric Fairbank
Damian Goss
Carole Macpherson
Jeanette Miller
Teresa Treffry
Michael White

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE, 2022

	Note	2022	2021
		$	$
INCOME			
Membership		200	240
Interest Received		4,957	11,621
Donations		49,034	32,709
Fundraising		2,994	145
Government Cash Boost Covid-19		-	10,000
Grants for Projects		13,925	101,754
Government Funding		219,443	173,655
Consulting Income		-	4,400
Profit on Sale of Motor Vehicle		8,732	-
Sundry Receipts		612	4,017
		299,897	338,541
LESS EXPENDITURE			
Advertising		4,500	1,939
Bank Charges		370	453
Catering		191	-
Computer		701	947
Depreciation		5,865	8,270
Fundraising		1,960	-
General Expenses		4,450	53
Gifts		60	1,688
Insurance		5,020	4,835
Leave Provision (Annual Leave)		13,528	
Motor Vehicle Expenses		1,298	1,221
Nursing Aids & Supplies		527	573
Printing, Postage & Stationery		2,269	5,486
Occupancy		3,322	3,235
Repairs & Maintenance		400	441
Staff Training & Welfare		286	9,270
Subscriptions & Memberships		2,548	2,903
Superannuation		12,937	11,043
Telephone		2,103	1,683
Travel Costs		204	-
Wages		136,534	119,335
Volunteer Expenses		2,576	-
Workcover Expense		1,746	1,100
		203,395	174,475
Profit/(Loss) Before Income Tax Expense		96,502	164,066
Income Tax Expense	1(a)	-	-
Profit After Income Tax Expense		**96,502**	**164,066**
Total Comprehensive Income Attributable to Members		**96,502**	**164,066**

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022

	Note	2022 $	2021 $
CURRENT ASSETS			
Cash and Cash Equivalents	2	762,231	857,280
Other Financial Assets	3	10	10
		762,241	857,290
NON CURRENT ASSETS			
Property, Plant and Equipment	4	4,570	19,203
		4,570	19,203
TOTAL ASSETS		**766,811**	**876,493**
CURRENT LIABILITIES			
Trade and Other Payables	5	17,376	4,117
Pre-paid Income	6	-	219,443
		17,376	223,560
TOTAL LIABILITIES		**17,376**	**223,560**
NET ASSETS		**749,435**	**652,933**
EQUITY			
Retained Earnings		749,435	652,933
TOTAL EQUITY		**749,435**	**652,933**

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022

	Notes	Retained Earnings	Total
		$	$
Balance at 1 July, 2020		488,867	488,867
Profit attributable		164,066	164,066
Balance at 30 June, 2021		652,933	652,933
Profit attributable		96,502	96,502
Balance at 30 June, 2022		**749,435**	**749,435**

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	Note	2022 $	2021 $
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from operations		71,722	164,976
Payments to suppliers		(33,054)	(32,998)
Payments to employees		(151,217)	(131,478)
NET CASH PROVIDED BY OPERATING ACTIVITIES	10	**(112,549)**	**500**
CASH FLOW FROM INVESTING ACTIVITIES			
Net proceeds on sale/payment for purchase of property, plant and equipment		17,500	(6,052)
NET CASH (USED IN) INVESTING ACTIVITIES		**17,500**	**(6,052)**
Net (decrease)/increase in cash held		(95,049)	(5,552)
Cash at beginning of year		857,280	862,832
CASH AT END OF YEAR	2	**762,231**	**857,280**

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements cover Warrnambool & District Community Hospice Inc. as an individual entity, incorporated and domiciled in Australia. Warrnambool & District Community Hospice Inc. is an Incorporated Association.

The financial statements were authorised for issue by the Committee.

Financial Reporting Framework

The Committee has prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependant on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Australian Charities and Not-for-profits Commission Act 2012. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012 and the significant accounting policies disclosed below, which the Committee has determined are appropriate to meet the needs of members.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012, the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of the following Accounting Standards:

AASB 101: Presentation of Financial Statements;
AASB 107: Cash Flow Statements;
AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors
AASB 1031: Materiality;
AASB 1048: Interpretation of Standards;
AASB 1054: Australian Additional Disclosures;

Basis of Preparation

The Financial report, except for the cash flow information, has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non current assets. The amounts presented in the financial statements have been rounded to the nearest dollar.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies

(a) Income Tax

The Association is exempt from the payment of tax under Section 50 of the Income Tax Assessment Act 1997.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, less any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses. The carrying amount of plant and equipment is reviewed annually by the Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flow have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

(c) Depreciation

Fixed assets are depreciated on a diminishing value basis over their useful lives to the economic entity commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Plant and Equipment	20%-67%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date. An asset's carrying amount is written down immediately to it's recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income.

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

(d) Impairment of Assets

At each reporting date the Organisation reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over it's recoverable amount is expensed to the Statement of Comprehensive Income.

Where it is not possible to estimate the recoverable amount of an asset, the Organisation estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extend that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings of current liabilities on the Statement of Financial Position.

(f) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to the members or customers, Other income is recognised as revenue at the time the Organisation obtains control over the assets, this usually occurs upon receipt of the funds from the customer, fees and memberships received from members and sponsorship, fundraising and donations received from contributors. Interest revenue is recognised on a proportional basis taking into account the interest rate applicable to the financial asset. All revenue is stated net of the amount of GST.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables are shown inclusive of GST.

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

(h) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(i) Key Estimates

(i) Impairment

The Committee assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Association that may be indicative of impairment triggers.

(ii) Plant & Equipment

As indicated in note 1(c), the Association reviews the useful life of plant and equipment on an annual basis.

(j) Employee Entitlements

Annual leave entitlements have been recorded in the Statement of Financial Position for the first time in the 2022 financial year. Oncosts for superannuation, workcover and leave loading have been incorporated into the balance.

		2022 $	2021 $
2.	**CASH AND CASH EQUIVALENTS**		
	Cash on Hand	29	108
	Bendigo Bank - At call account	73,693	105,987
	Bendigo Bank - Workplace Giving & GiveNow Account	1,574	16,433
	SWCU - At call account	100	100
	SWCU - Term deposit	-	111,159
	SWCU - Term deposit I12.2	-	152,696
	SWCU - Term deposit I12.1	-	244,412
	SWCU - Term deposit	153,536	120,000
	Bendigo Bank - Term deposit	107,280	105,926
	Macquarie Bank Term Deposit	180,327	-
	Bendigo Bank Term Deposit	245,000	-
	Bendigo Bank Debit/Credit Card	692	459
		762,231	**857,280**
	Reconciliation of Cash Cash at the end of the financial year as shown in the statement of cash flows is		
	Cash and Cash Equivalents	**762,231**	**857,280**
3.	**Other Financial Assets** **Current**		
	Shares in SWCU	**10**	**10**
4.	**PROPERTY, PLANT AND EQUIPMENT**		
	Plant and Equipment at Cost	15,939	15,439
	Less: Accumulated Depreciation	(11,369)	(8,210)
	Motor Vehicles	.	27,240
	Less: Accumulated Depreciation	-	(15,266)
	Total Property, Plant and Equipment	**4,570**	**19,203**
5.	**TRADE AND OTHER PAYABLES**		
	Current		
	Superannuation Payable	1,180	1,051
	PAYG Withholding Payable	2,668	3,056
	Wages Payable	-	10
	Annual Leave Entitlement	13,528	-
		17,376	**4,117**
6.	**PRE-PAID INCOME**		
	Department of Health Grant Funding	**-**	**219,443**

	2022 $	2021 $

7. RELATED PARTY TRANSACTIONS:

There have been no related party transactions during the financial. (2021 - nil)

8. EVENTS AFTER THE BALANCE SHEET DATE

Subject to the impact that has continued to be a result of Covid-19 pandemic related restrictions, including, but not limited to the organisation's operations and financial position in 2022 and future years, the Board is not aware of any events which have occurred subsequent to balance date which would materially affect the financial statements prepared for the year ended at 30 June, 2022.

9. CONTINGENT LIABILITIES

The Committee is not aware of any contingent liabilities that existed as at 30 June, 2021 (2020 - nil).

10. CASH FLOW INFORMATION

RECONCILIATION OF CASH FLOWS FROM OPERATIONS WITH PROFIT FROM

	2022 $	2021 $
Profit after income tax	96,502	164,066
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
Depreciation	5,865	8,270
Profit on Sale of Motor Vehicle	(8,732)	-
Changes in assets and liabilities:		
Increase/(decrease) in Payables	13,259	1,729
Increase/(decrease) in Pre-paid Income	(219,443)	(173,565)
	(112,549)	**500**

11. Entity Details

The principal place of business is:
Hospice House
Deakin University
Warrnambool Campus
WARRNAMBOOL VIC 3280

WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee this financial report:

1. Comply with Australian Accounting Standards and give a true and fair view of the financial position of the Warrnambool & District Community Hospice Inc. as at 30 June 2022 and its performance for the year ended on that date.

2. At the date of this statement, there are reasonable grounds to believe that the Warrnambool & District Community Hospice Inc will be able to pay all of its debts, as and when they become due and payable.

This Statements is made in accordance with the resolution of the Committee and is signed for and on behalf of the Committee and is signed in accordance with subs 60.15(2) of the Australian Charities and not-for-profits Commission Regulation 2013.

Committee Member Signature _____ Print Name BRIAN DILLON

Committee Member Signature _____ Print Name LUCIA BUTLER

Dated 10 October, 2022

SINCLAIR Wilson
AUDIT & ASSURANCE SERVICES

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WARRNAMBOOL & DISTRICT COMMUNITY HOSPICE INC

Report on the Audit of the Financial Report

We have Audited the financial report of Warrnambool & District Community Hospice Inc, which comprises the statement balance sheet as at 30 June 2022, the statement of profit and loss, and notes to the financial statements, including a summary of significant accounting policies, and the Committee's declaration.

In our opinion, except for the effects of the matter described in the Basis of Qualified Opinion section our report, the accompanying financial report of Warrnambool & District Community Hospice Inc, is in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

a. giving a true and fair view of the Warrnambool & District Community Hospice Inc,'s financial position as at 30 June 2022 and of its financial performance for the year then ended; and

b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013.*

Basis for Qualified Opinion

Income - As it is common for Associations of this type, it is not practicable for the Committee to maintain an effective system of internal control over all sources of income prior to its receipt, nor have we been provided with adequate assurance that all financial transactions have been recorded through records provided to us. Accordingly, our Audit in relation to income was limited to amounts recorded in the accounting records of the entity.

We conducted our Audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the *Audit of the Financial Report* section of our report. We are independent of the Warrnambool & District Community Hospice Inc, in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our Audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the Audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Warrnambool & District Community Hospice Inc,'s financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibility of the Committee [and Those Charged with Governance] for the Financial Report

The Committee of the Warrnambool & District Community Hospice Inc are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The Committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee are responsible for assessing the Warrnambool & District Community Hospice Inc,'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the Warrnambool & District Community Hospice Inc, or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an Audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an Audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the Audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform Audit procedures responsive to those risks, and obtain Audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the Audit in order to design Audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Warrnambool & District Community Hospice Inc,'s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Committee.

Liability limited by a scheme approved under Professional Standards Legislation

- Conclude on the appropriateness of Committee's use of the going concern basis of accounting and, based on the Audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Warrnambool & District Community Hospice Inc,'s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the Audit evidence obtained up to the date of our Auditor's report. However, future events or conditions may cause the Warrnambool & District Community Hospice Inc, to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the Audit and significant Audit findings, including any significant deficiencies in internal control that we identify during our Audit.

FELICITY MELICAN
PRINCIPAL

Dated this 10 October 2022

257 Timor Street
Warrnambool VIC 3280

Liability limited by a scheme approved under Professional Standards Legislation